

APRIL 2006 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2006 Quarterly Report
April 2006

Overview

The Special Projects Division is administered through the City Manager's Office. The division provides project oversight and management analysis in areas of environmental programs including recycling/waste reduction and brown fields cleanup, and provides direct assistance to the City Manager with a variety of special projects and programs. We provide staff support to City Commissions, Committees and Subcommittees. The office administers the City's solid waste disposal contracts, and provides grant management assistance for a variety of City projects including housing and economic development activities. The following is a brief description of the projects and programs administered by the Special Projects Division during the first quarter of 2006:

1. **BROWNFIELDS CLEANUP PROGRAM**

The City recently completed a project to cleanup contaminated soils at the former foundry area of the Old Carson Mill Site (adjacent to Halvorsen Park). This blighted property is one of several old industrial sites purchased by the city's Redevelopment Agency in an effort to cleanup and revitalize these properties. Under the guidance of the U.S. Environmental Protection Agency (EPA) and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay. Through the Brownfields cleanup program, we also promote economic development, and it is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. **FISHERMAN'S TERMINAL/BOARDWALK EXTENSION PROJECT**

Construction is now complete on the Eureka Fisherman's Terminal Project at the foot of C Street in Old Town. The Special Projects Division continues to administer a number of federal and state grants which provided funding for construction of the project. The new 420 foot long dock along the Eureka waterfront was built to support the local fishing industry and includes four jib cranes and a public hoist. The project will have public access and viewing components, and the site will eventually include a 16,000 square foot fish buying and unloading area and a public piazza at the foot of C Street. The dock is an extension of the City's existing boardwalk (completed in 2002). The project is significant to the retention and expansion of Eureka's commercial fishing industry, which in turn is critical to the success of our regional economy.

3. **HAZARD MITIGATION PLANNING**

The City of Eureka recently joined with all other local cities and several special districts in our County to develop a Regional Disaster/Hazard Mitigation Plan. The process is being directed locally by the County, and is sponsored by State OES and FEMA. The resulting Disaster/Hazard Mitigation Plan will be a valuable tool in protecting our citizens and critical facilities and infrastructure from disaster (earthquake, flood, fire, terror, etc.). Once the Plan document is approved by FEMA (estimated 2007), the City of Eureka will become eligible for funding opportunities which can help us pay for numerous implementing programs or projects. One of our first tasks in developing the Plan is the gathering together of all our existing plans, reports and inventories as they relate to this effort. These documents have been assembled and will assist us in preparing the city's hazard and vulnerability assessments. We are currently in the process of selecting and hiring a consultant to prepare the Plan and facilitate the planning process. The process is scheduled to take approximately 15 months to complete.

4. HYDROGEN POWER PARK

The Schatz Energy Research Center (at Humboldt State University) wishes to develop a Hydrogen Power Park for Eureka. As envisioned, the park would be a safe, reliable and highly efficient renewable energy facility producing electricity, hydrogen fuel and heat from landfill gas. As proposed, the facility would be powered by gas from the Cummings Road Landfill, and potentially produce approximately 200 kW of electricity, 70 kW of heat, and 250 kg of Hydrogen per day (equivalent to roughly 250 gallons of gasoline). In addition to a reliable supply of electricity and fuel for industry, automobiles and modified fishing boats, other potential benefits derived from the project include an innovative and productive use of local waste; international recognition and visibility; an excellent public relations tool; and increased grant funding potential (for hydrogen fueled buses, etc.). The project also intends to have a visible visitor serving component focusing on education and the tourism industry.

In February 2006, the City Council passed a resolution in support of developing a Hydrogen Power Park in Eureka, and directed City staff to assist the Schatz Center in obtaining energy customers and an appropriate site for the facility. Since then, staff has met regularly with the Schatz research team, and we are currently attempting to find a waterfront location (preferred by the Schatz Center) for the Hydrogen Power Park. The Schatz Center will need approximately 2 acres of land for their project.

5. LEAGUE OF CALIFORNIA CITIES

During 2005, the City of Eureka had a number of achievements notable enough to allow us to participate in an award program offered by the League of California Cities. The Helen Putnam Award is given annually by the League to cities who demonstrate and deliver the highest quality and level of service in the most effective manner possible. The Programs/projects which were submitted to the League include the City Police Dept.'s "Street Legal Drags" racing program, the City Fire Dept.'s "Regional Live Fire Mobile Simulation" program, and the City Redevelopment Agency's "Multiple Assistance Center (MAC)" project. We are hopeful that the League will recognize the city for our achievements with these special programs.

6. WATERFRONT TRAIL AND PROMENADE

In May 2005, the City Council accepted the Waterfront Trail and Promenade Recommendations. The City contracted with the Redwood Community Action Agency to prepare the document in direct coordination with the Eureka Trails Committee. The Recommendations provide the direction and vision for development of a Waterfront Trail and Promenade in Eureka, and is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan.

Currently, there are several private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

7. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Waterfront Trail and Promenade, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary, and is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. The Special Projects Division is currently working with the City's Community Development Dept. to complete the permitting processes, and is working with local non-profits, including the Trails Trust of Humboldt Bay and Redwood Community Action Agency, to secure capital funding. Trail construction is tentatively scheduled for 2007.

8. EUREKA-ARCATA TRAIL FEASIBILITY PROJECT

The city expects to take part in an effort with the City of Arcata, the County of Humboldt, HCOAG, CalTrans, North Coast Railroad Authority, RCAA, the State Coastal Conservancy and other entities to study the feasibility of a Eureka to Arcata trail link. There appears to be a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The study will look at the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system, California Coastal Trail and the Pacific Coast Bike Route. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail.

Currently, there are only a few limited public access sites to the Bay, and there are no multi-use (pedestrian and bicycling) facilities between the cities of Eureka and Arcata. A number of planning documents have highlighted the Eureka-Arcata corridor as a priority, but there are many remaining issues to discuss in an effort to define an implementation strategy. These include clearly identifying physical, political, and legal opportunities and constraints, and roles and responsibilities in trail development and management, amenable to all interested stakeholders. The results of two preliminary feasibility studies suggest locating the trail in a narrow corridor between US 101 and the Northwestern Pacific Railroad (owned by NCRA). NCRA is actively pursuing reestablishment of rail service, and they may be interested in discussing the possibility of a rail with trail option.

9. DISASTER RESPONSE TRAINING

Together with all City Departments, the Special Programs Division participates in a Disaster Response Training program. The office focuses primarily on public information roles. As the winter storms in December 2005 have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is planned for 2006.

10. FIRE PROTECTION STANDARDS OF COVERAGE

The Special Projects Division has assisted the City Fire Department in preparing a Request for Qualifications (RFQ) for an innovative Standards of Coverage study. Utilizing national guidelines and computer modeling programs, the study will analyze local infrastructure, scrutinizing the city and Humboldt Fire Protection District No. 1 as a whole entity, ignoring political boundaries in an effort to increase fire protection and efficiency. The study would generally provide the City/District with draft incident response performance goals, and establish acceptable levels of local fire protection coverage within priority zones from which we may (if needed) adjust the quantity and staffing of our fire stations, and determine where they should be located (or relocated) for the most cost effective and efficient services. The study will address current and future service demands, determine risk assessment, analyze adequacy of fire equipment apparatus, and provide fire response options and strategies.

11. OLD TOWN SECURITY

In November 2005, the City Council approved the hiring of private security officers to patrol Old Town Eureka and nearby Redevelopment Areas. The local security firm is Pacific Coast Security. The security firm began providing services in November, and will continue providing security through the end of the current fiscal year (June 30, 2006). The authority to seek security for the Old Town Eureka area was approved by the Eureka City Council in September 2005. The Special Projects Division continues to monitor the program and work closely with the firm to ensure that their services continue to meet any changing needs. The Council recognizes that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

12. PARCEL 4/PALCO MARSH

The City has been working closely with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. Parcel 4 provides unique economic development opportunities because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel. The City continues to view Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs.

13. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

It has been approximately one (1) year since construction was completed on the Multiple Assistance Center (MAC), located at 2413 2nd Street in Eureka. The Special Projects Division continues to work on State grants related to this project, grants which continue to provide funding and job training for MAC operational components. The Eureka Redevelopment Agency is to be commended for their contributions from the Low and Moderate Income Housing Fund toward this important project. The MAC project provides on-site housing, job training and care of homeless persons and their families, and provides a more efficient and effective distribution of existing homeless services. The MAC facility accommodates approximately 75 persons, and is expected to serve over 400 annually.

14. EUREKA ART AND CULTURE COMMISSION

As part of the City's recent re-organizational effort, the Eureka Art and Culture Commission now works directly with the Ink People Center for the Arts to assist the Commission with implementation and administration of its project activities. The Special Projects Division remains as the Commissions primary liaison with the City. The Ink People administers programs for the Art and Culture Commission through its established network of grants, donations and programmatic fundraising activities. The Commission recently completed an inventory of the City's existing art collection, and is now working on a public art policy which may involve mechanisms for more effective participation in the local process of review and recommendation for City art and culture projects. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 1:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for May 16, June 20 and July 18, 2006.

15. HUMBOLDT BAY MANAGEMENT PLAN

The Special Projects Division has represented the City on a regional Task Force assisting with preparation of a Humboldt Bay Management Plan under the direction of the Humboldt Bay Harbor, Recreation and Conservation District. In April 2006, completed the Draft EIR for the Management Plan and distributed it for public review. The review period closes on May 29, 2006. In March 2005, the District completed and distributed the draft Plan for public review, and in August 2005, the District, as lead agency, released the Notice of Preparation (NOP) of the Draft EIR seeking public comment and involvement. The city has responded to the District throughout these processes, seeking assurances that the Management Plan will be compatible with the City's Local Coastal Program policies. The purpose of the Management Plan is to serve as a management guide, planning tool, policy strategy and reference document for the District and other resource management agencies and organizations interested in Humboldt Bay. The Plan is intended to guide new projects and to be a long term strategy for resource management around Humboldt Bay.

16. HUMBOLDT BAY INTERPRETIVE SIGNAGE

The City continues to partner with the County, the City of Arcata and Redwood Community Action Agency to implement a Humboldt Bay Interpretive Signage Program. The program is nearing completion, and should consist of roughly 17 thematic sign templates on artistic bases and kiosks. The signage program will use a variety of other interpretive tools. In Eureka, the signage is expected to be placed along the waterfront in several locations including the Boardwalk, Elk River Wildlife Sanctuary and the Palco Marsh.

17. REGIONAL COMPOSTING FACILITY

The City has recently contracted with GESS Environmental LLC to administer a regional composting pilot program. The program will focus on collecting biodegradables and food scraps from Eureka City Schools, multi-family housing units, and select special events (including Eureka's 150th Birthday Bash). The program will divert these materials from Eureka's waste stream. We also continue to work with the Humboldt Waste Management Authority to explore mechanisms for establishing a permanent regional composting facility in the Eureka area. This project will involve primary coordination between the HWMA, the County of Humboldt and the City of Eureka. The HWMA has contracted with a local firm to perform a site feasibility and location study, and has examined several local sites. If successful, the inclusion of a regional compost facility will greatly increase our ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals.

18. BACKYARD COMPOSTING BINS

The City has once again purchased a large quantity (175) of backyard compost bins which are now for sale to all Eureka residents for \$35.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

19. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

20. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

21. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. The program currently takes glass, plastic, aluminum, tin, newspaper and cardboard. We have approximately 920 households participating in the program. All recycled materials are collected by the City Garbage Company and sorted and distributed at the new Hawthorne Street Recycling Center at the Transfer Station in Eureka. The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and is currently exploring the potential/feasibility of implementing a more efficient two-stream or single stream collection/processing system.

22. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

23. FULLY AUTOMATED GARBAGE COLLECTION

In 2005, the City evaluated its first full year utilizing a fully automated collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash bins were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle. The system enables a safer, more cost effective and efficient system of collection in the City.

24. UNIVERSAL GARBAGE COLLECTION

The Special Projects Division is currently exploring the possibility of an ordinance involving universal garbage collection in the City of Eureka. Currently, only about half of the households in Eureka prescribe to curbside garbage collection services in Eureka, and this has resulted in a significant amount of costly and unsightly illegal disposal activity in the city, while also generating numerous health and safety concerns. Any ordinance is envisioned to also include curbside recycling bins for each resident to assist the City in complying with mandatory State recycling requirements.

25. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The new recycling bins are located near existing City garbage cans, and are collected about 3 times per week. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for the new recycling opportunities.

26. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain cleanliness in the City.

27. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

Community Development Department

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The Community Development Department is pleased to announce that Kristen Goetz has been hired to fill the Planner position vacated in October by Tavis Austin.

Current Planning/Permitting

“C” Street and Market Square improvements: Staff is processing a coastal development permit for the construction of the “C” Street Plaza and the Market Square improvements. The environmental documentation has already been certified by the City Council.

“U” Street, Street Vacation: The applicant is requesting that the City vacate the street right-of-way over “U” Street between 5th and 6th Streets.

Bayfront Two: Staff is working with ESA on the preparation of a Draft EIR for Bayfront Two, a mixed use, four story project at the foot of “F” Street (west side).

Bucksport Street Vacation: The applicant is the City, we will be vacating numerous paper streets in the Bucksport area which are no longer needed by the City.

Buhne Warehouse: Staff is processing a coastal development permit for the relocation of the Buhne Warehouse to the City’s vacant lot at the northwest corner of 1st and “C” Street. In preparation for the relocation, the City has caused to be prepared a Historic Resources Evaluation (HRE) and a Historic American Building Survey (HABS).

Burt Variance: The applicant is requesting a variance for a reduced rear yard setback to construct a new, two-story, two car garage with additional living space on the second floor.

Clark District Combining District: Staff is preparing a draft ordinance for a potential Clark District Combining District.

Cluver SDU: The applicant has applied for a coastal development permit and variance to allow the construction of a secondary dwelling unit off Bay Street adjacent to ESHA.

Community Care Text Amendment: Staff is preparing a draft Community Care Facility Ordinance.

Eureka Fire Training Facility: Staff is preparing a coastal development permit for the construction of the Fire Training Facility at the end of Hilfiker Lane.

Fisherman’s Terminal building: Staff is processing a coastal development permit for the construction of the Fisherman’s Terminal building. The environmental documentation has already been certified by the City Council.

Gupton Amendment: Staff will be forwarding the Coastal Commission’s action on the Gupton Amendment to the City Council. The amendment if adopted will increase the permit process from large scale retail development in the industrially zoned areas of the City.

HCOE Condominiums: On December 12, 2005, the Planning Commission approved the application by the Humboldt County Office of Education for approval of six condominiums for their 6th Street Villa’s development.

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Hidden View Apartments: Staff will commence preparation of the initial study and MND in the very near future for the coastal development permit for a proposed 75 unit apartment complex at the north end of Tydd Street.

Historic Preservation Ordinance: The City Attorney's comments on the draft Historic Preservation Ordinance have been transmitted to the Historic Preservation Commission.

Historic Preservation Plan: Staff is working on a General Plan Amendment and Local Coastal Plan Amendment to add an optional Historic Preservation element to the General Plan.

Humboldt Senior Resource Center, Alzheimer's Day Center: Staff is working with the HSRC and the Redevelopment Agency on a conditional use permit for the demolition of the old house on the property and the construction of a new Alzheimer's Day center.

Inside Track Lot Line Adjustment: Staff is processing a lot line adjustment between the 'Inside Track' property and the 'Fisherman's Terminal' property. The purpose of the lot line adjustment is to better accommodate the development of the Fisherman's Terminal project; and to facilitate the relocation of the Buhne Warehouse.

Kneaper Lot Line Adjustment: The applicant is requesting a lot line adjustment between two properties in order to create more orderly development. The properties are near the intersection of Dolbeer and Chester Streets.

Lundbar Hills Unit 6: Staff is processing a Final Map Subdivision for the construction of Unit 6 of Lundbar Hills, which will add about 56 new one-family residential lots.

Mills Act: On March 15, 2005, the City Council adopted the City of Eureka Mills Act Historic Property Tax Incentive Program. Staff is working on the procedures for accepting and processing Mills Act applications.

Moon Variance: Staff received a complaint of a setback violation at this property. Following confirmation of the violation, Staff contacted the property owner by letter and asked for voluntary compliance by either obtaining a variance or removing the structure. The applicant is requesting variances for the replacement of a garden shed in the rear yard. The property is located at 729 Stewart Street.

Myrtle Ave Street Vacation: Staff is processing a street vacation to vacate those portions of Myrtle Avenue near 5th and "R" Streets that will not be needed by the City after Caltrans completes the realignment of Highway 101.

Pacific Partners: The project was withdrawn from the public hearings and is being modified by the project proponents. Public hearings were scheduled before the Planning Commission on July 11, 2005 continued to August 8, 2005 and before the City Council on July 19, 2005, continued to August 16, 2005 to consider the conditional use permit and coastal development permit for the construction of a mixed use commercial development at the Vigo Street and Broadway.

Rainbow Self-storage, Indianola: Staff is processing a coastal development permit for the phased development of a self-storage facility on the property currently occupied by the vacant triplex theatre at Indianola.

Rodriguez SDU: The applicant is requesting a variance to allow the development of a secondary dwelling unit on a substandard lot. The property is located 3563 Oregon Street.

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Roth SDU: The applicant is requesting a variance to allow the development of a secondary dwelling unit on a substandard lot. The property is located at 2748 B Street.

Scott/Witte Variance: The applicant is requesting a variance for a reduced rear yard setback to allow the addition of a deck to an existing residential structure. The deck will help cover a 50 foot round, 12 foot deep pit that exists on the property as a result of historic un-permitted fill materials. The property is located at 51 New Street.

Seaport Village Mixed-Use Development: This project has been withdrawn.

TRC Tank Demolition: The applicant is requesting a coastal development permit for the demolition of eight steel tanks at 1200 Railroad Avenue.

Truesdale LCP Amendment: The Truesdale LCP Amendment for the Fortuna Country Inn has been approved by the City Council and has been transmitted to the state Coastal Commission for their certification.

Zabel Multi-Family Residential Development: The applicant has applied for a coastal development permit for the construction of a multi-family development off Myrtle Avenue adjacent to ESHA.

Long Range Planning

Gulches and Greenways Draft Ordinance: Draft Gulches and Greenways ordinance has been submitted by Staff to the Planning Commission Subcommittee. Next steps include: A final ordinance that includes Subcommittee input; Environmental review of final ordinance, and; Presentation of final Gulches and Greenways ordinance to City Council.

Indianola Annexation Issue: After review of the Cortese-Knox-Hertzberg Reorganization Act of 2000 and the Humboldt County LAFCO Procedures Guide, Staff submitted a report on Indianola annexation options to the City Manager.

Lundblade General Plan Petition: Staff received General Plan petition for a parcel at Harris and Harrison Avenues. After receiving requested additional information from the applicant, Staff anticipates presenting a report on the GP petition to City Council during the first quarter of 2006.

Capital Improvement Program Review for General Plan Consistency: Staff has completed a "General Plan Conformance Cross-Reference Guide" for the Capital Improvement Program. This guide will be updated annually as new projects added to the CIP.

Elk River Wildlife Trail: Coordinating with the Special Projects Manager for the City of Eureka, Staff initiated work to obtain a Coastal Development Permit for the Elk River Wildlife Trail project. Next steps include: sending out project referrals; completion of environmental studies; evaluation of referral comments and environmental studies; completion of CEQA review, and; commencement of trail construction.

County General Plan Update: Staff participated in several County-sponsored workshop meetings on different aspects of the County General Plan Update; Staff anticipates attending more such meetings during first quarter of 2006 as well as serving to coordinate/consolidate City comments on upcoming draft General Plan documents.

Environmental Planning

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows due to the elimination of sixteen lift stations, thus reducing negative impacts to water quality; is more economical to operate; and will meet future capacity requirements for planned land uses within the project area.

The EIR for the Martin Slough Interceptor project has been certified by the City Council, and the NEPA process through EPA has also been completed. Engineering is working on the final design of the project, as well as the acquisition of the necessary easements. Staff will be obtaining the numerous permits required from state, federal and local agencies as final design nears completion. We are also working with the County on the traffic mitigation included in the EIR, as well as on the County's General Plan update and how that relates to the interceptor project.

PALCO Marsh: Phase 1A - We have taken the first steps in the eradication of the common reed in the marsh by burning the reed and applying herbicide last year. Follow-up herbicide application will be done this year. We have completed soil testing to determine if contaminated soil is present where the culvert will be replaced. We are working on a lease agreement with NCRA to allow the City to manage Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement Plan and for general maintenance and public safety purposes in perpetuity. The ACOE permit application for the Phase 1A Work Plan has been submitted, and Staff is working with State and Federal agencies to resolve endangered species issues, after which the remaining permit applications will be submitted.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte to Hilfiker generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of conducting a complex environmental review for the Waterfront Drive Extension project. We are still working to complete the technical studies required for the preparation of the EIR. Information on the project is posted on the Community Development Department's web site.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance for the construction of a section of Waterfront Drive between "G" and "J" Streets.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff is assisting RCAA with the implementation of their grant-funded Martin Slough Enhancement Project, with the first step being the completion of the Martin Slough Enhancement Plan. We have participated in the process in this initial stage as a member of the Technical Advisory Committee for the project. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Indian Island Rookery: In conjunction with the Engineering Department, staff is assisting the Wiyot Tribe in their efforts to enhance the rookery located on our Indian Island property. We are working with the Tribe's consultant who is preparing the environmental documentation for the project which the City will ultimately be considering a permit application for the project.

Maurer Marsh: We have successfully completed the acquisition of Maurer Marsh, working with the Engineering Department. We plan to have signs strategically placed stating the prohibition of

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overnight camping in the area. We are also planning to begin working with appropriate agencies to formulate a vegetation management program for the marsh in order to discourage transient camping.

Samoa Drag Strip: Staff will be preparing the environmental document for the repair and maintenance project for the Samoa Dragstrip.

Tuluwat Restoration Project: Staff is working with the applicant's consultant who is currently preparing an administrative draft EIR for the restoration of the Tuluwat Village on Indian Island, which will require a conditional use permit from the City.

Staff continues to work with the Engineering and Public Works Departments on an on-going basis to facilitate the implementation of their many projects by assuring CEQA compliance and providing permitting assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement

The primary goal of the Enforcement Program is voluntary compliance; and, most violations are resolved this way. We continue to work with the Community Improvement Team towards compliance of violations for which we cannot achieve voluntary compliance.

Date Reported	Alleged Violation	Status
01-17-06	Unauthorized construction yard	Referred to City Attorney
01-26-06	Garage converted to dwelling unit	Active – Demo permit issued
02-08-06	Set back violations	Active - Variance Application Rec'd
02-09-06	Construction w/o permits in Coastal Zone	Referred to Coastal Commission
02-13-06	Auto Repair Shop at Residence	Closed - unable to substantiate
02-15-06	Construction w/o permits in Coastal Zone	Active
02-17-06	Use of Inflatable advertising device	Closed - Voluntary compliance
02-23-06	Murals painted w/o Design Review	Closed - Des Review not required for murals @ location
02-27-06	Conversion to duplex w/o permits	Closed - Voluntary compliance
03-10-06	Set back violation	Active
03-13-06	Dismantling/storing cars	Closed - Unable to substantiate
03-20-06	Installed sign w/o permits	Closed – Referred to Asst City Manager & City Attorney
03-22-06	Construction materials stored in yard	Active



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report First Quarter 2006

Summary of Activities

1. Administration

Office Reconfiguration

The Department is underway to reconfigure offices and work spaces to consolidate all of its staff and the programs they manage. The remodeling has begun and should be completed by the second quarter of 2006.

Department Staffing

The Department is working on replacing the two management staff members that it has lost to retirement, an engineer who resigned to take a position in Redding and our irreplaceable Administrative Services Assistant. These recruitments were anticipated in the current budget and now the Administrative Services Assistant and Property Manager positions have been filled with wonderful replacements.

County General Plan Update

We continue to work with County of Humboldt staff as they develop a Transportation Management Plan in response to the traffic impacts associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

In the first quarter of 2006 the department began the process of recruiting to fill three vacant positions. Once the staffing level has returned to normal we anticipate being able to continue delivering projects and services with less involvement from private consultants. In this quarter engineering design was completed on four projects, three of which have been bid for construction.

3. Development Division

Some of the Referrals were up for the year and include: Building Permits Reviewed at 331 with expected 250; Community Development Referrals at 424 with 250 expected; and Humboldt County Referrals at 49 with 35 expected. These Referrals have been accomplished with minimum staff doing exceptional efforts.

The Five-Year Capital Improvement Program has been completed, published, received the Planning Commissions review and will be going to Council at the February 7, 2006 meeting.

4. GIS Division

CDBG grant 2 prepares to start with its primary focus being mapping to support our Stormwater Program. With the procurement of a survey-grade GPS unite, the GIS Division will begin conducting surveys on a regular basis. With the summer “field” season rapidly approaching, the GIS Division will be preparing for a summer intern.

5. Traffic/Signals Division

The Traffic/Signals Division has worked closely with the Construction Division on the completion of the 4th, 5th and “V” Street Project and with Caltrans on the new traffic signal at Fifth and “R” Street. The 5th and “R” Street signal became operational in mid-December. As part of these projects new equipment has been installed that will allow the Fire Department to pre-empt the signals and give priority for emergency vehicles. The new system should be operational at these four intersections by mid-February.

6. Property Management

Lisa Savage is now on board as of May 1, 2006 and will be up and running soon.

We renegotiated and executed an amendment to the Golf Course lease agreement with CourseCo for a 5-year term with two, 5-year extensions.

We are acquiring an easement from Union Pacific Railroad to extend Waterfront Drive from “K” to “I” Streets. This easement will allow the City to extend Waterfront Drive to service the Boating Instruction Safety Center currently be constructed on the bay at the foot of “J” Street. We are currently awaiting approval from the North Coast Railroad Authority as they also have an easement over the same property.

Construction Division

Kurt Gierlich
Angela Martindale

Angi Sorensen

Sheila Parrott

Carolyn McKenna

The following projects were completed in the first quarter of 2006:

1. **Design of Water and Sewer 2006 (\$371,244)**
This annual maintenance project will replace water lines and valves, and sewer lines and facilities at various locations. (Sorensen, Parrott)
2. **Design of Street Overlay 2006 (\$650,000)**
The 2006 pavement overlay project will include portions of Third Street, 'S' Street, and California Street. (Parrott, Moody)
3. **Waterfront Drive Lift Station Upgrade - (\$25,000)**
This project replaced the existing pumps and motors at the Waterfront Drive lift station with larger pumps and motors to handle increased flows from the new Third and Y Street lift station. (Gierlich, City Public Works Crews, Winzler & Kelly, Engineers)
4. **Mad River Pipeline, North Arcata Section (\$1,500,000)**
This is Phase 3 of the Mad River Pipeline Project improvements. This section will realign the pipeline around the HSU campus in Arcata. (Gierlich) OLA, engineers

The following projects are in construction:

1. **Waterfront Drive Connection – Phase 1 (\$995,000)**
This project extends Waterfront Drive from the Adorni Center to J Street for the State of California Boating Instructional Safety Center, with temporary pavement constructed to I Street. (Gierlich, Guy Hooper) Mercer-Fraser Co. contractor

The following projects have been bid and are nearing construction:

1. **Mad River Pipeline, North Arcata Section (\$1,500,000)**
This is Phase 3 of the Mad River Pipeline Project improvements. This section will realign the pipeline around the HSU campus in Arcata. (Gierlich) OLA, Mercer-Fraser Co. contractor.
2. **Water and Sewer 2006 (\$371,244)**
This annual maintenance project will replace water lines and valves, and sewer lines and facilities at various locations. (Sorensen, Parrott, Gierlich) Wahlund Construction, contractor

The following projects are in design:

1. **Ryan Slough Pump Station Upgrade – Phase 1 (\$80,000)**
This project will consist of replacing the motor control panels at the Ryan Slough Water Pump Station, and preparing a hydraulic analysis to determine future pump replacement parameters. (Gierlich) OLA, engineers
2. **Water Reservoir Maintenance Project (\$560,000)**
This project will consist of draining the reservoir to inspect the liner and to replace several valves. A security fence and security lighting will also be constructed, as well as replacement of the pumps and addition of a backup generator. Construction is scheduled for fall, 2006. (Gierlich) OLA, engineers
3. **Jacobs Ave Lift Stations 1 & 2 Upgrades (\$200,000)**
This project will consist of converting the two Jacobs Avenue Lift Stations from dry well stations to wet well submersible-pump stations. Construction is scheduled for late summer, 2006 (Gierlich) Winzler & Kelly, engineers
4. **Wastewater Facilities Plant and Program – Phase 1 (\$200,000)**
The Wastewater Facilities Plan will determine the current condition and capacity of all components of the wastewater collection, pumping, and treatment system. The result of this plan will be a long term capital improvement program, which will also identify phased expansion of the wastewater treatment plant. This is the first phase of this important program. Completion of the entire program is anticipated to be done in additional phases, and will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight) Brown and Caldwell, engineers
5. **Anode Bed Replacement and Repair of Cathodic System Discontinuities (\$40,000)**
This is a continuing maintenance project on the cathodic protection system on the Cross Town Interceptor Sewer. Construction is anticipated for fall, 2006. (Sorensen)
6. **Central Water Storage Facility Communications Building (\$240,000)**
A new communications building will be constructed at the site of the previous High Tank reservoir that was removed last summer. (Parrott, EFD, Gierlich) Jerome Blommer, architect
7. **“C” Street Market Square (\$1,500,000)**
This project will improve “C” Street from First Street to the Boardwalk, including a public area. Project construction is anticipated for **summer 2006??**. (Siemer) SHN, engineers
8. **Waterfront Drive Connection – Phase II (\$1,700,000)**
This project will complete the northern portion of Waterfront Drive between “G” and “J” Streets. This project will provide the final link to a continuous multimodal

transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront from "T" Street in the northeast to Del Norte Street at the southwest. (Siemer) SHN, engineers

9. **Biosolids Dewatering Facility – (\$1.2M)**

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. (Gierlich, Yerby) SHN and Brown and Caldwell, engineers

10. **Proposition 13 Water Infrastructure Feasibility Study – (\$100,000)**

The City was awarded a State of California Department of Water Resources Proposition 13 Grant for \$100,000 to evaluate the feasibility, cost, and benefits of making strategic water system improvements to the City's water system. Winzler and Kelly successfully applied for the grant, which will fund the study. (Gierlich) Winzler & Kelly, engineers

11. **High Tank Pump Station (unknown cost at this time)**

This project consists of the design and construction of a new pump station to replace the existing pumps used to fill the High Tank water reservoir. It will also provide a redundant backup system to the new High Water Tank. (Gierlich)

The following projects are continuing:

1. **Martin Slough Interceptor Final Design (\$30,000,000)**

Final design of the Martin Slough pump station, force mains, main interceptor pipeline, and collector sewers with demolition of 16 lift stations, will be completed and ready for construction in June 2007. (Gierlich) SHN, Brown and Caldwell, engineers

2. **Waterfront Drive Extension Project (\$10,800,000)**

The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. (Siemer)

The following projects are on hold awaiting funding:

1. **Commercial Street Fuel Facility and Underground Storage Tank Removal (\$650,000)**

This project consists of underground fuel tank removal and soils remediation, and construction of an above-ground fuel facility at the foot of Commercial Street. Construction schedule is dependent on securing construction funding. (Gierlich) SHN, engineers.

Longer Term Projects:

1. **Mad River Pipeline Phases 4-6**

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

2. **Sunny Ave and 14th & 'P' Embankment Repairs (\$400,000)**
Preliminary Construction Plans were completed in October, 2003, and have been placed "on the shelf." Construction funding for the projects has not been identified. (Gierlich)
3. **Railroad Crossings (\$100,000)**
This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending State funding availability. (Siemer)
4. **North Eureka Gateway Transportation Enhancement Grant (\$1,500,000)**
This proposal is on hold. The proposal would enhance State Route 101 from Airport Road to "V" Street as a entrance gateway boulevard street with street trees, landscaped medians, sidewalks, street lighting and bike lanes. A prior proposal for \$800,000 from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful no longer supports the project and Caltrans will not sponsor the project without strong community support. (Siemer)
5. **Sewer Lift Station Upgrades (\$300,000)**
This continuing maintenance project will upgrade various sewer lift stations and pumping facilities on a yearly prioritized basis. The next project will focus on reconstructing the two Jacobs Avenue lift stations. (Gierlich)

Other Department Projects and Programs:

1. **Engineering Standard Drawings and Design Standards**
The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka.
2. **Water Distribution System Modeling**
This project will create a working model of the City of Eureka water system. The resulting model will be utilized in analyzing and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development.
3. **Engineering Document Database and Long Term Digital Storage program**
This project will create a computer database for all the Engineering Department files and maps. Program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's new scanner.

Development Division

Brent Siemer
Tiffany Peerson

Gary Boughton
Laurie Shannon

Dan Moody
Angela Martindale

Administration

Development and review of many private and public projects:

Private:

1. Building Permit (review for PIRs and utilities)
2. C Street Reconstruction north of 1st Street
3. Eureka Pier, #1 F St (Ash-Vellutini)
4. Hidden View 75 Apartments, 2168 Tydd St
5. Humboldt Senior Resource Center, 1925 California St
6. Humboldt Transit Authority project and alley vacation, 2205 2nd St
7. Monitoring Wells and Soil Borings (for contamination plume cleanups)
8. P Street vacation south of Sonoma Street
9. Pacific Partners, Vigo Street
10. Redwood Harley Davidson, 2500 6th Street
11. Referrals (23 City and 6 County)
12. Seaport Village, foot of C Street (Goldan)
13. Security National – Eureka Coop, the 24” sanitary sewer relocation is complete, 25 4th Street
14. South Gate Partners, Broadway at Pound Road
15. Subdivisions (Ash/Vellutini Eureka Pier, Brenman, Humboldt County Office of Education, Lundbar Hills Subdivision Unit No. 6, McKenny, Pierson Bayfront One, Pinto)
16. St. Joseph Hospital expansion

Public:

1. Boating Instruction and Safety Center (state project)
2. Carson Mill Site Brownfield Cleanup
3. Eureka-Arcata Corridor (state project)
4. Eureka City Schools projects
5. Eureka High Gymnasium project
6. Eureka Skate Park
7. Fifth & R realignment (state project)
8. Fisherman’s Terminal (under construction)
9. Halvorsen Park lot line adjustment and land transfer (Red. Agency to City)
10. Mauer Marsh is now a City property and part of PALCO Marsh
11. PALCO Marsh (environmental document approved by Council)
12. 7th & Myrtle Avenue site closure
13. Storm damage assessment and plans for emergency work
14. Waterfront Drive Connection – Phase I (G to I) under construction
15. Waterfront Drive Connection – Phase II
16. Waterfront Drive Extension - Del Norte to Hilfiker

Development Assistance

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (29)
2. Building Permits, (50 permits, some with several reviews)
3. Certificate of Subdivision Compliance Descriptions, (3)
4. City Referrals (20)
5. Coastal Development Permits, (3)
6. Conditional Use Permits, (3)
7. County of Humboldt Referrals, (8)
8. Descriptions for City Projects, (0)
9. Design Review, (15 meetings)
10. Development Coordination, (0)
11. Encroachment Permits (29) including Fence Permits, and Monitoring Wells and Soils Borings within Street right-of-ways
12. General Plan Amendments (0)
13. Historic Preservation, (0)
14. Indian Island Permits, (1)
15. Infrastructure Mapping and Document Archival, (0)
16. Insurance Reviews, (91, some with several reviews)
17. Lot Line Adjustments, (5)
18. Plan Reviews (93)
19. Requests for Service or Complaints, (4)
20. Sewer Permits, (5)
21. Special Permits, (3)
22. Street and Alley Vacations, (0)
23. Tentative and Final Parcel Maps, (0)
24. Tentative and Final Subdivision Maps, (1)
25. Traffic Referrals (19)
26. Traffic Reviews (0)
27. Variances, (9)
28. Water Permits, (10)
29. Special Events Permits (10)

Regional Transportation Projects

1. **Eureka-Arcata Corridor Improvement Project**
The Engineering Department continues to provide representation on the Project Development Team reviewing and responding to the impacts of the project, specifically those to businesses and residents within the City limits along the corridor. (Siemer)

Long Range Transportation Planning

1. Greater Eureka Transportation Strategy Plan

The City of Eureka, County and Caltrans will be working with a traffic consultant to develop a “macro” traffic model for Route 101 through Eureka to determine long-range project needs and opportunities. This project is expected to be complete by December 2006. (Siemer, Moody)

2. Humboldt County General Plan Update

Engineering continues to work with County Planning and County Public Works staff to develop general traffic scenarios after the “macro” model is complete. The “micro” models will provide detailed information on intersections and guide the preparation of transportation mitigation program. This program will assess fees on new development and implement improvements to the transportation network. (Siemer, Moody)

3. Interim Traffic Mitigation Plan

Humboldt County Planning is proposing implementation of a transportation fee on new development in the interim as we await the General Plan Update. Engineering will work with the County to provide input and suggestions when requested. (Siemer, Moody)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Capital Improvements Program

Each year, Engineering updates the City's Five-Year Capital Improvement Program (CIP), which is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2006-2011 CIP has been published and will be going to Council on February 7, 2006.

2. City Council

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

3. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has

established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The new 2005-2006 DBE has been submitted to Caltrans for review.

4. **Design Review**

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.

5. **Development Coordination Committee**

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.

6. **Emergency Operations**

Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.

7. **Humboldt County Association of Governments Technical Advisory Committee**

Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.

8. **Humboldt County Liaison Committee**

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.

9. **Insurance Reviews**

Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

10. **Open Space, Parks and Recreation Commission**

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.

11. **Parking Place Commission**

Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.

12. **Planning Commission**

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

GIS Division

The following projects or tasks have either been completed or are currently underway during the first quarter of 2006t:

1. **CDBG Planning and Technical Assistance: Phase 2**

A scope has been created and approved for a second CDBG Planning and Technical Assistance grant. A scope of work and request for proposals will be created soon.

2. **Parcel Database Updates**

Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.

3. **Stormwater Infrastructure Inventory**

Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. Approximately 95% complete.

4. **City of Eureka Sidewalk Areas**

Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.

5. **Web GIS Application Development**

Ongoing development of GIS web applications to support various projects.

6. **Fire and Police Incident Mapping**

With the help of grant monies, the City of Eureka Street Centerline database is being revamped and rectified to create a more useful data set. (50% complete)

7. **Application Deployment**

Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)

8. **Conduct GPS Field Surveys**

Plan, prepare, conduct and post-process GPS field surveys. Purchasing a survey-grade GPS unite to be used for a wider variety of applications. (Ongoing).

Traffic/Signals Division

The Traffic/Signals Division of the Engineering Department continues working with the State, County and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects and in providing insight for the 2006 paving project.

Projects being worked on by this Division include:

1. **Traffic Signals**

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. There is generally increased maintenance activity at the traffic signals during the winter months brought about by bad weather and increased collisions. The new battery backup system has worked well in maintaining operation of the signals during power outages.

2. **Fifth and "R" Street Improvement Project (continuing project).**

The Fifth and "R" Street project is nearing completion. The new traffic signals were turned on in mid-December and only minor items remain to be completed. This Caltrans project has involved City staff coordination and review.

3. **Traffic Studies**

During the fourth quarter of 2005 several traffic studies have been submitted for review or for final approval. Some of the items reviewed are as follows:

- A. Eureka High Gymnasium Notice of Preparation
- B. St. Joseph Hospital Expansion
- C. Humboldt Senior Resource Center Alzheimer's Day Care
- D. Greater Eureka Area/Humboldt County Travel Demand Forecasting Model

4. **Grant Applications**

There were no grant applications this quarter.

5. **Parking Items**

The Parking Place Commission has been short one commissioner much of 2005. Items that have been successfully completed during this quarter include parking restrictions on Wabash Avenue near "B" Street and several new on-street handicap parking spaces.

6. **City of Eureka Web Site**

A fun project this last quarter has been working with the Engineering Department on putting together information for the new City of Eureka web site at <http://www.ci.eureka.ca.gov/>. Traffic information found within the website should be very useful to the public. This will be a continuing project as information is added and improvements are made to the web site.

7. **Other**

In addition to the above items, regular items handled during the quarter included:

- 4 Special Event Requests
- 21 Transportation Permits
- 14 Street Light Requests/Complaints
- 17 Work Orders for new signs and/or parking controls
- Traffic Signal Monitoring and Maintenance
- Project Referrals
- Traffic Signal Budget
- Accident pin map and report filing

Property Management Division

On December 30th, Mike Zoppo retired after 5-1/2 years of excellent service as the City's Property Manager.

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. License Renewals and Terminations

CourseCo – We renegotiated and executed an amendment to the Golf Course lease agreement with for a 5-year term with two, 5-year extensions.

2. Acquisition, Sale and Transfer of Property

Acquisition of Easement - The City Council has approved an agreement to acquire an easement from Union Pacific Railroad to extend Waterfront Drive from "K" to "I" Streets. The California Public Utilities Commission has also approved a railroad crossing at "I" Street. This easement will allow the City to extend Waterfront Drive to service the Boating Instruction Safety Center currently be constructed on the bay at the foot of "J" Street.

We are currently awaiting approval from the North Coast Railroad Authority as they also have an easement over the same property.

3. Activities of Interest

North Coast Railroad Authority – Work on a Memorandum of Understanding with the North Coast Railroad Authority for maintenance of their right-of-way through the City of Eureka has been put on hold pending secure funding of their maintenance responsibilities.

Community Service Work Referral Program - Humboldt County's probation department places people with the City to perform community service work.

SWAP – Humboldt County's SWAP crew cleared trash on City property along Humboldt Bay at the Eureka Slough.

5. Work Requests Completed

None this quarter

Memo

To: David Tyson, City Manager
From:Carolynn Thomas, Finance Director
Date: March 31, 2006
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of January, February, and March 2006:

Annual Budget Development: A “kick-off” meeting for the 2006-07 fiscal year budget was held during this quarter. Each department submitted their budget requests via the new financial software budget module. Amounts submitted were based on the current year budget expenditure levels. Any proposals for program enhancements were submitted using a “service alternative” format. The City Manager is meeting with each department to review their requests and put together his 2006-07 budget proposal for City Council consideration.

Sales Tax Revenues: Sales tax is the largest source of revenue to the City’s General Fund. Reports from Hinderliter, de Llamas and Associates (HdL) for the quarter ending September 2005 show sales tax totals at \$2,421,233, a 3.5% increase compared with the same quarter in 2004. In the same period, Humboldt County was up 2.2% and the state was up 6.4%.

Investment Reports: A quarterly investment report was provided to the City Council. As of March 31, 2006 the fair value of all investments totaled \$16,948,289 at an average yield of 4.96% and an average maturity of 1.86 years. The City’s Investment Policy was presented to Council for re-confirmation and this document sent to the California Debt and Investment Advisory Council in accordance with AB 943.

City Web Site Development: A demonstration of the City’s new web site at www.ci.eureka.ca.gov was provided to the Council and the community during a City Council meeting. The new site has easily accessible information from each city department and a calendar of events on all city activities.

Annual Schedule of Fees Adopted by Council: The annual resolution to adopt a Schedule of Fees and Service Charges was approved by the City Council during the month of March. The fees approved will be effective on July 1, 2006.

FEMA/OES Claims for Disaster Expenditure Reimbursements: Finance staff worked with other departments such as Fire, Police and Public Works to document all the costs of the disaster related storms during the New Year's Eve weekend. Training was provided by FEMA staff on how to properly submit all City costs to qualify for State and Federal reimbursements based on the disaster declarations.

Mid Year Budget Report: A mid-year budget update report was presented to the City Council with updates on the General Fund status as well as other primary city funds. Adjustments to the 2005-06 budget appropriations included reorganization of the Zoo staffing levels in response to AZA recommendations. In addition to the mid-year budget update a Five Year Financial Forecast (FYFF) document was launched. The FYFF contains snapshots of where each of the city's funds will go over the next five years. The document includes assumptions for revenue and expenditure projections based on the past five years of actual statistics.

Water Project Funding: To finance the City's Water System Improvement Project known as the Mad River Pipeline Project the City borrowed \$1,775,000 in water bonds through the California Statewide Communities Development Authority Water and Wastewater Pooled Financing Program. These funds will allow the North Arcata Relocation project to be completed this year.

Revenue Compliance Contract: Utilizing the expertise of MBIA MuniServices Company to provide compliance review of all entities currently providing utility services within the city limits and their remittance of Utility Users Tax to the City, will assure all revenue generated by this tax is received by the City of Eureka.

As a sole provider, the work proposed is to provide compliance review, geocoding, information, and associated services and skills, in conjunction with the legal and "protective" services of outside counsel, Donald H. Maynor, A Professional Law Corporation. This effective compliance program will assist the City in identifying and correcting errors/omissions causing revenue deficiencies. The advantage of utilizing the services of Mr. Maynor is that he is an active member of the League of California's Utility Users Tax Task Force and will provide municipal code update advice as it becomes available.

Halverson Property Transfer and Note Reduction: The City Council approved the Redevelopment Agency transfer of 3.5 acres out of the total 11.89 acre Halverson Property to the City of Eureka. The 3.5 acres represents the Halvorsen Park that is under the management of the City. The note between the Agency and City was reduced by an appropriate dollar amount to correspond with the 3.5 acre percentage of the total property – the \$5,675,030 note was reduced by \$1,508,000 to a new balance due of \$4,167,030. Interest will continue to be added to the note until the Halverson property is sold.

Quarterly Report: January - March 2006



3220 "T" Street fire and subsequent investigation



New EFD Radio System

MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: April 27, 2006

Re: QUARTERLY REPORT- 1ST 2006

The first quarter of 2006 was again a busy and productive one for the department, despite a number of challenges. Accomplishments were made in several key areas, all allowing us to improve firefighter safety and performance. We still struggle with employee injuries and other hindrances, but all in all it was another productive quarter for our department.

An accomplishment of note in the first quarter was the activation of our new radio system last month. Since 2000, EFD has been working towards the development of a new repeated radio system. In 1992, (the time the Automatic Aid agreement between EFD and HFD was implemented), it was determined the HFD's radio system would be utilized by both agencies, as it provided the best coverage in the greater Eureka area. However, we still had many pockets of reduced coverage within the city. In 2000, we hired the Motorola Company to assist us in identifying possible options that would improve our communication ability. It was our goal to have a system that would provide a 90% success rate when transmitting and receiving from a portable radio within our response districts. When the study was complete, it was determined that a repeater located on the high water tank, (with inter-linked receivers located in various locations within the City and District,) would provide us the coverage and performance that we desired. At that point, EFD began working towards this goal. Via funding provided by various grants and City council support, we have been able to accomplish the first step which includes the activation of the basic system and related equipment. The next step requires the building of the final communications structure and transfer of the new equipment into it's final location. It is anticipated that this final step will occur in the fourth quarter of this year.

Another area in which we made great strides was in the area of training. Through Council action during the mid-year budget review, we were able to realize our long time goal of a dedicated department training officer. With Council's approval, Captain II Chris Jelinek was appointed to the newly created position. Later in this report, Chief Yarnall goes into more detail on this new and exciting assignment. With the re-assignment of Captain Jelinek, we promoted Rusty Goodlive to the rank of Fire Captain II on "C" Platoon. In addition to his normal shift assignment, Rusty will be assisting the department and the city in emergency preparedness and planning. One of his first assignments includes finalization of the City's Emergency Operations Plan, NIMS Implementations, and assisting with Strategic Visioning projects. Congratulations to Chris and Rusty!

The first quarter also allowed us to complete the Standards of Coverage RFQ. This document is a direct result of several years of discussion between the Department, Council, and Humboldt Fire District #1. When we entered into discussion related to fire department consolidation close to two years ago, we immediately ran into two different views related to the resources needed to provide an adequate and safe fire protections system for the consolidated area. It was at that time that EFD promoted the use of a Standards of Coverage survey to identify what our community fire profile was, and then with that data we could identify what specific resources and their location to provide the best level of service. With great assistance from Gary Bird, we have finalized the RFQ and recently distributed it to potential vendors. We look forward to this process and the dividends that it should provide. For more information on Standards of Coverage, please refer to the Commission on Fire Service Accreditations publication entitled: Standard of Response Coverage, available at the following link;

http://www.cfainet.org/home/resources/documents/13015_CFAI_print_cx.pdf

Administratively, much of my time was spent working on contractual issues with a number of public and private agencies. Over the course of the first quarter, I was involved in contract negotiations with Evergreen Pulp and Pacific Gas & Electric over Contractual Confined Space Rescue Services. Through a partnership with HFD #1, we provide specialized confined space rescue services to these two facilities. Via the funds generated from these two contracts, we are able to provide the specialized training to our employees for these types of situations, while at the same time, being able to provide the same rescue capabilities to our own public works personnel, free of charge. I also was involved in contract negotiations with the Simpson Timber Company and Arcata Fire Protection District related to contractual fire protection and rescue services at their Brannard facility on North Highway 101. In an effort to provide them with an effective and safe response force, we proposed several minor changes, one which declared that Arcata Fire becomes the primary contracting agency and that we would then sub-contract to Arcata Fire. At this point we have reached a tentative agreement and are awaiting the final contract documents.

And finally, the most important project of the first quarter, budget review and development. As you are aware, for a number of years, we have struggled to make ends meet while at the same time attempting to provide the same level of service to our constituents. Unfortunately, we are now experiencing the results of deferred maintenance and/or equipment replacement. This coupled with limited funding for training, employee shortfalls or separations for higher paying jobs, and the inability to modernize our facilities, places us in a difficult position. In an attempt to paint a better picture of our needs, I have submitted a budget that clearly reflects our initial goal of catching up in areas that we have lost over the past 3-5 years; while at the same time providing strategies related to using modern business tools to make us more effective, especially in data management and input. I look forward to discussing this in depth at budget time.

All in all, another busy quarter. I look forward to the challenges that the next quarter and beyond will bring. The key to our success is the partnership that we have with our employees, the citizens we protect, and the vision that we all share relative to providing the best services possible.

I encourage you to review Chief Bennett and Chief Yarnall's quarterly report. I believe that you will find them both informative and insightful. Be safe, be smart, but most importantly, enjoy life; the way you look at the world can determine how long you will be in it!

Respectfully,

Eric M. Smith

Eric M. Smith
Fire Chief

EUREKA FIRE DEPARTMENT
FIRE PREVENTION BUREAU
AND
REGIONAL HAZARDOUS MATERIAL RESPONSE TEAM
2006 First Quarter Report

TO: ERIC SMITH, FIRE CHIEF
FROM: RICK BENNETT, ASSISTANT CHIEF/FIRE MARSHAL
DATE: APRIL 7, 2006
PERIOD: JANUARY, FEBRUARY, MARCH 2006

NARRATIVE:

As a result of the investigation of the fire at 3220 T Street, Owen DeLong was arrested and convicted for arson. Since his incarceration, all fires of suspicious origin have ceased. Mr. DeLong was sentenced to four years in State prison and he will be required to register as a known arsonist. Prior to accepting the plea, Deputy District Attorney Andrew Isaac consulted with the arson victim. Her main concern was that Mr. DeLong receive some form of counseling to prevent future arson activity. This guilty plea included fire investigation cases spanning multiple years. The fire at the foot of F Street remains under investigation. The following agencies participated in these investigations: Eureka Police Department, Eureka Fire Department, Humboldt Fire District, California Department of Forestry and Fire Protection, California Department of Justice, Humboldt County Fire Arson Investigation Unit, Humboldt County Sheriff's Department, Humboldt County District Attorney's Office. This case is a good example of positive results gained by multi-agency cooperation.

In March we conducted training for all engine company personnel regarding billing procedures for our R-1 (hotel, motel and apartment) inspection program. Although our Fire Inspector conducts most R-1 inspections, the engine companies continue to conduct inspections of large R-1's. This is done because a three-person crew can conduct an inspection quicker than a single inspector and the engine companies need to remain familiar with these high life hazard occupancies in their response district. This training was to continue to fine-tune our billing process for consistency and accuracy.

Fire Inspector Moses was off on medical leave for a few weeks in February and returned to work with limited mobility. Fire Engineer Suiker is on light duty for a shoulder injury. He has been assisting Inspector Moses in the Fire Prevention Bureau completing State-mandated inspections. This program continues to increase in efficiency and effectiveness.

The Humboldt County Sheriff's Office SWAP program for vegetation removal on the rail lines in Eureka is coming to a close. This has been a very effective operation due to the diligence of the SWAP program. It is now up to the Rail Authority to continue the maintenance of their property. For purposes of mid-year budget review, I developed and sent a recommendation to various department heads to consider contracting full time with SWAP for a crew.

The California code adoption process has been off cycle for a couple of years, therefore the State has decided to move forward with adoption of the International Codes as developed by the International Code Council. This will be a change from the "Uniform" codes we have used in the past. California is currently reviewing the ICC codes to see what needs to be amended to meet California standards. The State Fire Marshal leads this effort on behalf of the Building Standards Commission. Fourteen Working Groups will report to a Core Group, which will report to the SFM who will provide a final report to the BSC. I have been assigned as a Co-Chair of Working Group 9 – Mercantile Occupancies. During the last quarter I attended several meetings via conference calls and we have developed our recommendations for the State Fire Marshal's office to present to the Building Standards Commission. We expect the transition to the new codes to occur in 2008.

Captain II Gillespie completed his first quarter as a Fire Prevention Officer. Due to his personal discipline and abilities he is already developing into a self-sufficient mode. We will continue to seek out professional training to provide him with a solid foundation.

The Fire Prevention Bureau assisted with providing training to the EFD Company Officer development program. Captain II Gillespie attended State Fire Marshal Fire Prevention 3A course in Monterey. I presented a class to Eureka High School ROTC regarding careers in the fire service.

FPB ISSUES:

- We are working with other City departments on
 - BISC
 - Parcel 4 and PALCO Marsh
 - Sweazy Theater
 - Waterfront Development Projects
 - Lundbar Hill Subdivision
 - Harley Davidson
 - 1212 S Street
 - Code compliance with various occupancies

FIRE PREVENTION BUREAU DATA:

FPB CAPTAIN:

	Reporting Quarter		Year to Date	
	Number	Hours	Number	Hours
Code Enforcement	2	2	2	2
License	1	1	1	1
Complaints	1	1	1	1
Construction	4	5	4	5
Occupancy	5	5	5	5
City Facilities	0	0	0	0
Miscellaneous	1	1	1	1
TOTALS	14	15	14	15

FPB FIRE INSPECTOR:

	Reporting Quarter	Year to Date
R-1 Inspections	114	114

R-2, R-3, R-6, E-3	9	9
Commercial Inspections	0	0
Weed/Trash Abatement	4	4
Complaints	0	0
Alarm/Sprinkler Systems	3	3
Classes/Meetings Attended	1	1
TOTALS	131	131

FPB REVENUE:

	Reporting Quarter	Year to Date
R-1 Inspection Fees	7276.96	7276.96
Plans	3183.54	3183.54
Permits	0	0

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date:
Blocks	81	81
Commercial Inspections	267	267
Commercial Re-Inspections	73	73
R-1 Occupancies	0	0
R-1 Re-Inspections	0	0

HAZARDOUS MATERIAL RESPONSE TEAM:

The Hazardous Material Response Authority met for a quarterly meeting on January 9 at EFD. A quorum was attained using conference call line with participants in Crescent City. We discussed completing signatures of all parties to the JPA, installation of a Biological Detection System at the Eureka Main Post Office, seeking equipment to upgrade from a Type II to a Type I team, and considering seeking grants to purchase a replacement vehicle.

We received one phone consultation request and we sent a level one response with two specialists to the Kneeland area at the request of Humboldt County Department of Environmental Health.

In January, we opened discussions with Mendocino County Department of Environmental Health regarding automatic aid to our respective boarder areas. I have developed a draft agreement and, after consulting with our City Attorney, I have sent a draft to our contact at Mendocino County for their input. I have not received a response yet.

Our quarterly training exercise was conducted at Arcata water treatment plant. We interfaced with City of Arcata and Humboldt County personnel while stopping a simulated leak from a one-ton chlorine container. Monthly training meetings were conducted and the training included; equipment review, and review of incidents involving radiation, chemical or toxological issues.

We purchased a night vision device, a remote thermometer, and we continue to research equipment issues relative to OES resource typing for hazardous material response teams.

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2006 First Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: APRIL 25, 2006
PERIOD: JANUARY 1ST THROUGH MARCH 31ST 2006

PERSONNEL:

Through the City Council's action during the February 21st meeting they approved a 40 hour per week dedicated training officer. This is a very significant change and improvement to the training program for the department. It has become more and more difficult to meet federal and state training mandates and having a dedicated person focusing on training will improve both the quantity and quality of the training presented to suppression personnel.

As mentioned in my previous report workers comp injuries have reduced the available number of firefighters for suppression duty. As you recall surgery was required for two employees. One employee has fully recovered and returned to unrestricted duty and is back on normal shift work. The second employee is not recovering as originally planned and continues to be on a 40 hour per week light duty schedule. The vacancy created by workers comp injuries and the vacancy created by the creation of the Training Officer has left suppression staffing short by two positions. During the 1st quarter we have recruited two individuals to fill those vacancies. One recruit will be hired as a full time permanent employee and the other is being hired as a substitute to cover for the long term workers comp vacancy. Both recruits will begin their 6 week recruit training academy on a 40 hour/ week schedule on May 16th and begin regular suppression shift work on June 24th.

Personnel have spent time preparing during the quarter and will continue during the second quarter for upcoming promotional exams for the ranks of both Engineer and Captain. Currently we have an engineer's vacancy and we anticipate vacancies in the captain's rank during the year. The exams are scheduled for the first and second weeks of June. The exams require a great deal from the test candidates as well as from both the department and Personnel Department. I would like to thank Cindi Ricards from Personnel for providing us with all her assistance in the promotional process and the hiring of new employees. She is a pleasure to work with.

TRAINING:

During 2005 the department received Homeland Security Grant funding to provide Rescue Systems 1 training to area firefighters. This is a hands on class presented to first responders on the basic techniques for initial rescue following structural collapse or damage following events such as earthquakes. The funding will allow the training of

approximately one half of EFD's personnel as well as one half of Humboldt Fire District's (HFD) personnel with limited participation from the Humboldt County Sheriffs Department. A grant application will be submitted this year for funding to complete the training of remaining EFD and HFD personnel. The grant funding covers instructor costs, course materials and personnel costs. EFD's cost will be very minimal for this valuable training. Similar training was provided to EFD personnel approximately 18-20 years ago but personnel turn over has left the majority of EFD personnel without these skills. These skills will be critical in the event of a major seismic event because local resources will be overtaxed and outside relief will likely be significantly delayed.

Other significant training this past quarter involved multi-company training at the Humboldt County Correctional facility. These drills require the close coordination with the correctional staff in gaining access, locating the incident and inmate and firefighter safety. Communication is always critical during these drills and during each drill new problems are identified and modifications to our response are made. Drills are conducted on an annual basis for each engine company of EFD and HFD and are of great value for both firefighters and correctional staff. This year's drills gave engine companies the opportunity to utilize both command and tactical radio frequencies. Significant changes have been made to the communications system utilized by both EFD and HFD that when fully implemented will provide better communications on the incident scene enhancing firefighter safety.

APPARATUS / EQUIPMENT:

EFD along with the fire departments from Orick and Fortuna were awarded funds to purchase vehicle extrication and rescue equipment through a California Office of Traffic Safety grant in 2005. EFD provided grant oversight and completed bidding and purchasing of the equipment. During the quarter the equipment arrived and after a public news release the equipment was distributed to each agency. EFD was the recipient of two hydraulic engine and pump units that power the "Jaws of Life" tools for EFD. The new units replace aging equipment and provide more reliable power source in a much lighter and quieter package.

In other grant news, the 2005 FEMA grant for mitigation of apparatus diesel exhaust continues to move forward with the installation of the apparatus mounted exhaust filters scheduled for the first or second week of May. The balance of the grant funding was for the installation of exhaust fans and controls in the apparatus rooms of each fire station. The project has been designed by a mechanical engineer and is presently about to be bid. I am hopeful that the grant funding will be sufficient to complete the project as designed due to the quantity of construction projects on the market for this construction season.

A great deal of work was completed to allow the purchase of a new fire engine. City Council approval on the April 4th meeting allowed this project to move forward. A great deal of credit for this project goes to Carolynn Thomas for all of her assistance in obtaining the financing package to allow the purchase. EFD Apparatus committee members spent a great deal of time developing specifications for the new apparatus based upon the Pierce Dash engine purchased in 2002. During the specification

process there were hurdles to overcome outside of our control and I would like to recognize Committee Chairman Captain Il Rusty Goodlive for all of his efforts and sacrifice of his off duty time to accomplish the task. The engine will be ordered this week with a delivery time of approximately 9 months. Apparatus replacement is an expensive but necessary project. It is my hope that the City is able to fund the equipment replacement fund adequately in the future so we are able to purchase major equipment as needed across the City.

FACILITIES:

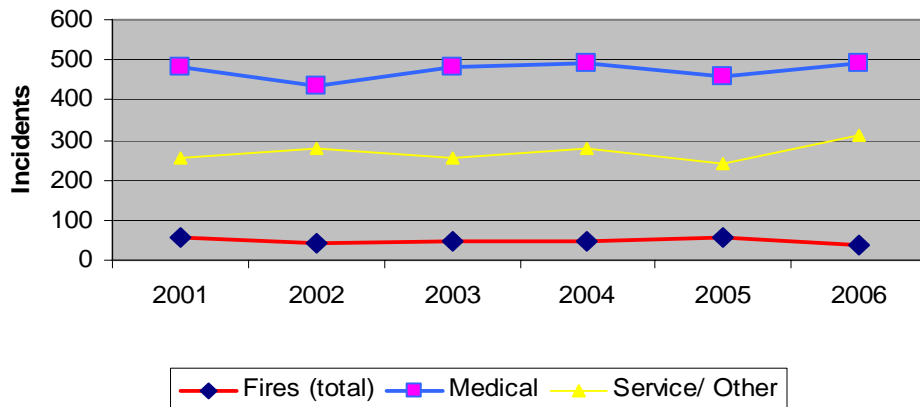
Continued progress was made during the quarter on the City's fire radio system that is utilized by both EFD and HFD. Equipment was installed on the new high water tank at Harris and K Streets. The improvements when completed will provide significantly better radio coverage, reduce "dead" areas of radio coverage and provide the City with a repeated command radio channel as well as a non repeated tactical radio channel. HFD is also upgrading its radio system and when complete will also have a repeated command and non repeated tactical channel. This will provide both departments with additional radio channels, better coverage and two completely separate stand alone systems that provide excellent redundancy.

Progress also continues at the Hilfiker Training Site. The training site is utilized by EFD and HFD as well as other allied agencies such as Eureka Police Department (EPD), California Department of Forestry (CDF) and Humboldt County Office of Education. Improvements were made through the generous donations of materials by local community businesses. Mecer-Fraser donated 50 cubic yards of road base that was spread and rolled by Public Works staff to fill pot holes in the drill area. Hilfiker Pipe donated many concrete vaults and joints of pipe to construct props for the upcoming Rescue Systems 1 class. Without these donations we would not be able to provide the training opportunities that we do. This facility has great promise to be a regional multi-discipline training facility.

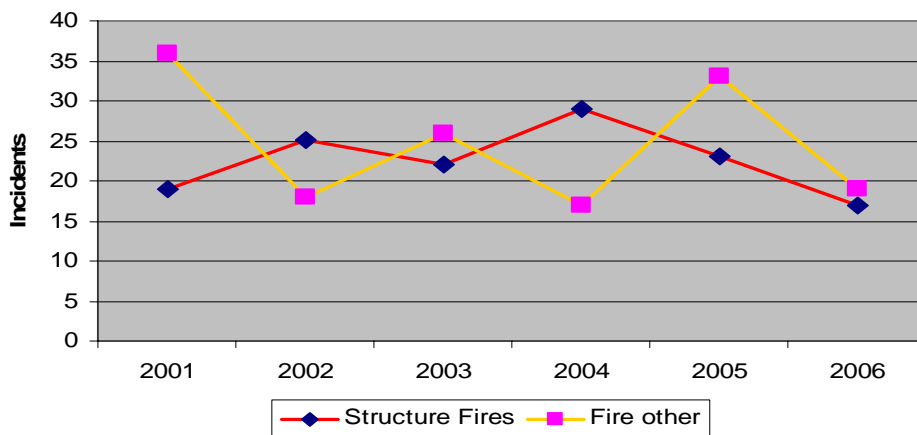
SIGNIFICANT INCIDENTS:

During the first quarter the department experienced a number of significant structure fires. The most significant being the fire at Everding and T Streets of an apartment building under construction. The fire was extinguished but the structure with the exception of the foundation was a total loss. Through the extensive efforts of both EFD's Prevention Bureau and EPD the arsonist responsible for this fire and others was not only apprehended but sentenced to state prison. This is quite an accomplishment because arson is a very difficult crime to prosecute and obtain a conviction. It is also a relief to remove a known arsonist from our community. Other significant fires involved residences and initially taxed on duty crews but were handled by EFD and HFD personnel.

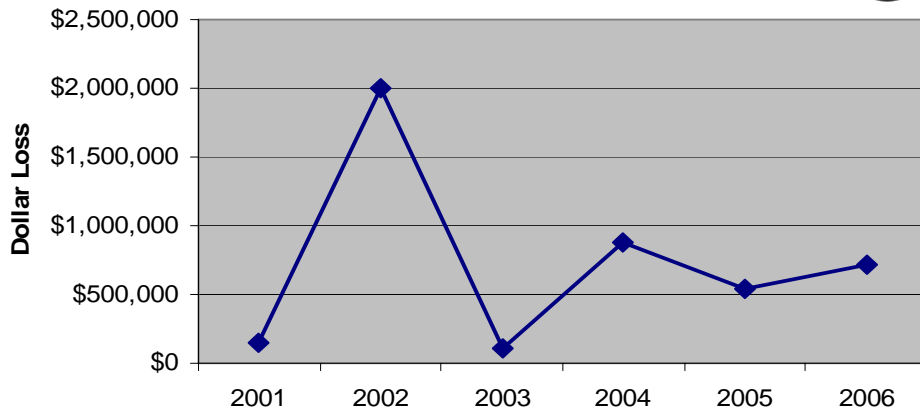
1st. Quarter Incident Comparison 2001-2006



1st. Quarter Incident Comparison 2001-2006



Dollar Loss- 1st Quarter 2001-2006



Humboldt County Fire Chiefs Association Incident Report Form for 2006

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									36	\$719,400
Structures(Resid, Comm, Mobile, Chimney)	17	\$695,200	0	\$0	0	\$0	0	\$0	17	\$695,200
Vehicle Fires(Auto, Truck, R.V., Trailer)	9	\$19,900	0	\$0	0	\$0	0	\$0	9	\$19,900
Grass/Brush/Trees(Crops, Orchards)	2	\$200	0	\$0	0	\$0	0	\$0	2	\$200
Refuse/Not Classified(Undetermined, Other)	8	\$4,100	0	\$0	0	\$0	0	\$0	8	\$4,100
# Explosions/ Overpressure									2	\$0
Rupture (Steam, Gas, Air, Etc.)	1	\$0	0	\$0	0	\$0	0	\$0	1	\$0
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	1	\$0	0	\$0	0	\$0	0	\$0	1	\$0
# Rescue/Emergency Medical									493	\$0
Medical (Assist, Call, Treatment)	490	\$0	0	\$0	0	\$0	0	\$0	490	\$0
Rescue/Extrication	3	\$0	0	\$0	0	\$0	0	\$0	3	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Hazardous Condition/Standby									53	1100
Hazardous Condition(Flammable/Toxic)	14	\$0	0	\$0	0	\$0	0	\$0	14	
Faulty Equipment (Electrical, Gas, Oil)	31	\$1,100	0	\$0	0	\$0	0	\$0	31	\$1,100
Vehicle Accident (Spill, Leak)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	3	\$0	0	\$0	0	\$0	0	\$0	3	
Unable to Classify/Not Classified	5	\$0	0	\$0	0	\$0	0	\$0	5	
# Service Calls									73	0
Person/Public (Person in Distress)	60	\$0	0	\$0	0	\$0	0	\$0	60	\$0
Person/Public(Water, Smoke, Animal, Other)	8	\$0	0	\$0	0	\$0	0	\$0	8	\$0
Unauthorized/Improper Burning(complaint)	3	\$0	0	\$0	0	\$0	0	\$0	3	
Cover/Move-up(Relocation of Company)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	2	\$0	0	\$0	0	\$0	0	\$0	2	
# Good Intent Call									121	0
Incident Cleared Prior to Arrival	80	\$0	0	\$0	0	\$0	0	\$0	80	
Wrong Location	3	\$0	0	\$0	0	\$0	0	\$0	3	
Control Burn	3	\$0	0	\$0	0	\$0	0	\$0	3	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	7	\$0	0	\$0	0	\$0	0	\$0	7	
Hazmat Investigation, Not Founded	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	28	\$0	0	\$0	0	\$0	0	\$0	28	
# False Alarm									43	0
Mischievous False Alarm, Bomb Scare	0	\$0	0	\$0	0	\$0	0	\$0	0	
System Malfunction (PFAS)	3	\$0	0	\$0	0	\$0	0	\$0	3	
Unintentional	2	\$0	0	\$0	0	\$0	0	\$0	2	
Unable to Classify/Not Classified	38	\$0	0	\$0	0	\$0	0	\$0	38	
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Other									1	0
Citizen Compliant	1	\$0	0	\$0	0	\$0	0	\$0	1	
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
Totals	822	\$720,500	0	\$0	0	\$0	0	\$0	822	\$720,500
# Miscellaneous										
Training Hours		2256								2256
Civilian Injuries or Deaths		0								0
Firefighter Injuries or Deaths		5								5



*PERSONNEL DEPARTMENT
1st QUARTER STATUS REPORT
January 1, 2006—March 31, 2006*

WHAT'S HAPPENING IN PERSONNEL?

This section highlights non-routine events, activities, etc., in the Personnel Department:

***WELCOME!!!!** to hourly Personnel Technician Barbara Voss, who will be providing some much-needed support to Personnel staff in the areas of testing and recruitment. Barbara is carrying on the City employment tradition started by her husband, former Fire Engineer Ken Voss. We are very pleased to have Barb on board.

*The City is the recipient of yet another benefit of its membership with REMIF. REMIF has contracted with Personnel Law firm Liebert Cassidy Whitmore (LCW) to provide Eureka with legal consulting services in a Humboldt County consortium with Arcata and Fortuna. What this means is that Personnel staff can obtain legal information as needed for a set fee paid by REMIF. Membership in the consortium also includes two training sessions per year by LCW staff. This is a great cost-saving benefit to the City.

This section highlights the regular activities of the Personnel Department:

RECRUITMENT AND TESTING

Following is a list of the recruitments completed in January, February and March, 2006:

ADMINISTRATIVE ASSISTANT - Applications were accepted from March 6 to March 17, 2006. An oral examination is scheduled for April 14, 2006.

ASSISTANT ENGINEER I/II - Applications are being accepted March 27 through April 7, 2006.

ASSOCIATE CIVIL ENGINEER - Applications were accepted from February 6 through February 24, 2006.

CENTRAL SERVICES ASSISTANT - Applications were accepted from January 1 through February 10, 2006. An appointment has been made.

COMMUNICATIONS DISPATCHER - Applications are accepted on an ongoing basis.

examination is scheduled for April 14, 2006.

ASSISTANT ENGINEER I/II - Applications are being accepted March 27 through April 7, 2006.

ASSOCIATE CIVIL ENGINEER - Applications were accepted from February 6 through February 24,

CENTRAL SERVICES ASSISTANT - Applications were accepted from January 1 through February 10, 2006. An appointment has been made.

COMMUNICATIONS DISPATCHER - Applications are accepted on an ongoing basis.

CUSTODIAN - Applications were accepted from November 28 through December 9, 2005. An oral examination was held on January 19, 2006. Appointments have been made.

ENGINEERING TECHNICIAN I/II – Applications are being accepted from March 27 through April 7, 2006. An oral examination has been scheduled for April 26, 2006.

FIRE CAPTAIN (Closed Promotional) - Applications were accepted from December 20 through January 23, 2006. Testing is scheduled for June 6, and June 7, 2006.

HARBOR MAINTENANCE TECHNICIAN I/II – Applications were accepted from January 23 through February 3, 2006. An oral examination was held on March 8, 2006.

HEAD KEEPER/VET TECH- Applications were accepted from March 13 through March 31, 2006. An oral examination is scheduled for May 19, 2006.

PLANS EXAMINER – Applications are being accepted from March 27 through April 7, 2006. An oral examination is scheduled for May 9, 2006.

POLICE OFFICER/LATERAL - Applications are accepted on an ongoing basis. Testing was held on February 25 and February 26, 2006.

PROJECT MANAGER – Applications were accepted from November 14 through December 2, 2005. An oral examination was held on January 6, 2006. An appointment has been made.

TREATMENT PLANT OPERATOR I/II – Applications were accepted from February 27 through March 10, 2006. An oral examination was held on March 30, 2006.

NEW EMPLOYEE ORIENTATION

Eight (8) new full-time and three (3) new regular part-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

NEW HIRES

Forty-six (46) new employees were hired during this period (includes regular, temporary, and seasonal employees).

SEPARATIONS

Fourteen (14) employees were separated from the City during this period (includes regular, temporary and seasonal employees).

PERSONNEL ACTION FORMS

One hundred and ninety-four (194) personnel action forms were processed during this period.

LABOR NEGOTIATIONS/EMPLOYEE RELATIONS

Negotiations on a health insurance contract reopener have been concluded with EFL and EPOA, and resulted in the transfer of these employees into a new, better, and more cost-effective health insurance program. Other items were resolved by side letters.

DISCIPLINARY ACTIONS

During the months of January, February, and March, five (5) Letters of Warning were issued.

NEW WORKERS' COMPENSATION CLAIMS

Eleven (11) new workers' compensation claims were opened during this period.

INSURANCE

Insurance documents and certificates were daily examined and or issued through a commercial special events insurance company to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or for using City facilities.

2006.



EUREKA POLICE DEPARTMENT MEMORANDUM

To: David W. Tyson, City Manager
From: David A. Douglas, Chief of Police
Date: April 15, 2006
Subject: Quarterly Report – January through March 2006

We hope both Council Members and the Community who read the quarterly reports find this a comprehensive and meaningful summary of the services and activities being performed by your Police Department. As always, we invite feedback from you and look forward to any comments regarding the information we present. The Eureka Police Department Annual Report, summarizing the events of the busiest year in the Department's history, will be released to you in March.

WHAT AREAS SHOULD BE OF MOST CONCERN:

1. Called for Services (CFS):

See our CFS map (January through March) at end of report which continues to show approximately the same CFS peak workload percentages as the 2005 annual figures. Service requests from our citizens is an area we have no control over. We continue attempts to target problems and encourage our citizens to assist in reporting crimes. This increases the time spent on handling individual calls for service. Our total workload increases as a result. Increased workload leaves less time for proactive activities (officer initiated activity, OIA) and increases mandatory overtime to handle the workload. Called for service now regularly exceeds Officer initiated activity.

A two page summary excerpt, from the 2005 annual figures being compiled as time allows, is attached as the last portion of this report. These pages should be considered a "must read" regarding police workload.

The International City County Management Association (ICMA) publication "Local Government Police Management" (2003) suggests patrol staffing should be structured so that no more than 25% of day-shift officers' time is committed to handling calls for service." Even if we allocate ONLY the time spent from dispatch to initial clearance without allowing time for report writing or immediate investigation of leads, our officers committed time is well in excess of 40% and is increasing.

From 1999 to date service requests have increased an average of over 1,000 CFS per month while sworn officer, uniformed support and non-uniformed support staff levels have all decreased.

Person and property crimes are shown. Total crime reports written are a much higher number as the "Other Crime" category typically reflects 55-60 percent of crime reports.

Call volume in the west side neighborhoods and the 101 corridor areas continue to require the most concentrated police officer allocations. (See CFS Map at the end of this document)

2. Assaults and Robbery

We are continuing to see high levels in some aspects of crimes against persons. People assaulting other people is not acceptable and any increase is cause for concern. Arrests are occurring. These crimes will continue to be worked very aggressively. This quarter assaultive activity, with arrests occurring, received the most public notice in this category.

3. Vehicle Crime

A significant amount of the reported property crime in Eureka each year involves theft of or from vehicles. This issue is discussed in virtually all of the many public presentations or radio shows we do. Our citizens can do a lot to help themselves and us in this area. The volume of burglary vehicle, grand/petty theft and stolen vehicles continue to reflect this trend. Stolen vehicles continued to be a major issue this quarter.

4. Property Crime

Mail out reports, of which less than 40% were returned, lowered the official property crimes numbers. While necessary due to authorized staffing and workload issues, the Police Department hopes staff will be allocated to eliminate this unpopular situation. According to the Bureau of Criminal Statistics reports submitted to the Department of Justice, the following shows the type of property reported stolen and subsequently recovered by EPD:

January 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$2,728	\$-0-
Jewelry and precious metals	2,263	328
Clothing and furs	1,940	625
Locally stolen motor vehicles	58,125	67,851
Office equipment	2,750	40
Televisions, radios, stereos, etc.	13,315	1,020
Firearms	2,700	1,400
Household goods	3,760	-0-
Consumable goods	575	62
Livestock	0	0
Miscellaneous	18,634	870
Total	<u>\$106,790</u>	<u>\$72,196</u>

February 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$905	\$110
Jewelry and precious metals	10,250	367
Clothing and furs	1,207	211
Locally stolen motor vehicles	164,515	112,605
Office equipment	3,340	-0-
Televisions, radios, stereos, etc.	11,926	130
Firearms	375	275
Household goods	575	-0-
Consumable goods	1,183	15
Livestock	0	0
Miscellaneous	19,752	4,512
Total	<u>\$214,028</u>	<u>\$117,675</u>

March 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$2,076	\$-0-
Jewelry and precious metals	689	523
Clothing and furs	6,441	799
Locally stolen motor vehicles	157,951	136,652
Office equipment	550	301
Televisions, radios, stereos, etc.	5,807	1,271
Firearms	390	-0-
Household goods	2	-0-
Consumable goods	1,394	41
Livestock	0	0
Miscellaneous	15,323	2,450
Total	<u>\$190,623</u>	<u>\$142,017</u>

1st Quarter Grand Totals

	<u>Stolen</u>	<u>Recovered</u>
Grand Total	\$511,441	\$331,888

COMMUNITY RESPONSE SECTION:

During the first quarter of this year we held only two neighborhood watch meetings, a record low.

We completed cleaning up 1574 Allard Avenue and all the campers have been removed. During the entire quarter we worked on 1212 Street with the Fire Department, Public Works and Health Department and we have made huge improvement. Seven vehicles have been pulled off the property along with four vehicle motors and other scrap iron, all at no cost to the city except the employee's time. It is still being addressed but no one is now living on the property.

We also spent much of the quarter dealing with a drug house at 804 B Street. We assisted the owner in removing the four tenants and a drug raid was also conducted at the home and nine persons arrested. The home is now being rehabbed by the owner.

We also removed 19 encampments around the city, including some on business properties. The Fireside Motel continued to be a problem for us but with the help of the Fire Department and Public Works we were able to slow down the use of the motel by transients. This was done by re-boarding the downstairs and removing the stairways to the upper floors.

Sixteen junk vehicles were removed from public and private property. This was not part of the Vehicle Abatement Unit.

A problem has escalated with the accumulation of junk trailers, motor homes and campers. These vehicles are found all over Eureka, mostly on the west side, with transients abandoning or living in them. Many times they are unregistered and/or unsafe to operate on a highway. Last quarter we impounded three motor homes and two trailers. This quarter we have impounded and stored on city property four trailers. Two cab over campers and two motor homes. (See photo of stored vehicles on the city property on Waterfront Drive) We have destroyed a total of eight such vehicles, usually at city expense by the crusher. It was learned that several of these vehicles were given away by trailer park owners in order to get rid of them.



TRAFFIC

OVERVIEW

During this quarter injury traffic collisions have increased **1%** from last year. Total collision reports have increased **15%** over the last year (166 this year compared to 144. Citations for hazardous moving violations have increased **12%** (from 541 to 606 this year) and arrests for DUI have increased **54%** (from 50 to 77 this year).

TRAFFIC ANALYSIS SUMMARY

	This Quarter	Year-to-date
Total collisions involving fatality	0	0
Total collisions involving injury	53	53
Total DUI collisions	13	13
Total bicycle collisions	2	2
Total pedestrian collisions	6	6
Total citations	687	687
Enforcement index (should be 25-30)	12.5	12.5
Enforcement index is hazardous citations + DUI arrest / fatal + injury collisions.		

TRAFFIC SAFETY GRANT

We held three warrant patrols, which netted seven arrests and cleared 23 warrants. We had five special traffic enforcement operations, which yielded 71 hazardous violation citations.

Frequency, Type of Accident and Intersections Most Affected

<u>Rank</u>	<u>Intersection</u>	<u>Total Collisions</u>	<u>Rear End</u>	<u>Side Swipe</u>	<u>Broad Side</u>	<u>Hit Obj.</u>	<u>Other</u>
1	Broadway at Bayshore Mall Entrance South	4	1	1	1	1	0
2	5th Street at H Street	3	1	0	1	1	0
3	5th Street at R Street	3	1	0	1	0	1
4	Broadway at 6th Street	3	1	0	2	0	0
5	Spring Street at Harris Street	3	1	1	1	0	0
5	Washington Street at Broadway	3	2	0	1	0	0

TRAINING

January through March 2006 Training Summary

Class Title	Ending Date	Course Hours	Certified by	Student Count	Student Hours
Special Weapons and Tactics Training	01/19/2006	7.30		8	58.4
Hostage Negotiations	01/23/2006	40	CA-POST	2	80
CalNeva Conference	01/25/2006	24		2	48
Public Records Act	02/03/2006	16	CA-POST	2	32
Supervisory Course	02/10/2006	80	CA-POST	1	80
FEMA	02/14/2006	2		51	102
Telecourse – Legal Update 2006	02/16/2006	2		43	86
Special Weapons and Tactics Training	02/16/2006	6		10	60
Defensive Tactics Training	02/21/2006	3		17	51
Instructor Development Workshop	02/27/2006	24	CA-POST	2	48
CAPE Conference	03/03/2006	28		1	28
Temporary Holding Facility Policy	03/07/2006	.30		40	20
Telecourse- Electronic & Projectile Weapons	03/10/2006	2	CA-POST	39	78
Special Weapons and Tactics, Team Leader	03/10/2006	2	CA-POST	48	96
Communications Training Officer	03/10/2006	40	CA-POST	2	80
Motorcycle Training	03/19/2006	80	CA-POST	2	160
Animal Rescue Training	03/31/2006	1		9	9
Basic Hostage Negotiations	03/31/2006	40		3	120
Basic Fingerprint Identification	03/17/2006	40		1	40
TOTAL – 4 Courses				283	1276

Staffing shortages are adversely affecting the amount of mandated and necessary training we are required to provide to each officer. Not only do we have to limit how many officers are sent to training, but both the length of time away and the distance away are considerations that determine who is able to attend training. Mandated, necessary training is important in reducing liability issues that may affect the entire City.

VOLUNTEER ACTIVITY AND OTHER DONATIONS:

Our Volunteers continue to serve the Department with enthusiasm and generosity. All the volunteers worked a total of 450.25 hours between January and March, logging over 1283 miles. The Volunteer Patrol Program, which depends on donations to operate, received \$250 between January and March. We have a lot of friends in the Community who very generously continue to support the services of our Volunteers and the programs they assist with. The Crime Prevention Section was also the recipient of a \$100.00 donation from Umpqua Bank.

COMMENDATIONS RECEIVED:

- To Police Officer Louis Altic from a citizen, to thank him for stopping and assisting with an injured cat. He thought Officer Altic was caring and thoughtful.
- To Chief Douglas from Officer Chris Jenkins, regarding Chaplain Rick McGinty, to commend him for his compassionate and professional assistance on a death notification call.
- To Sgt. Mike Johnson, Officers Kay Howden, Bill Dennison, Greg Hill, Rocky Harpham, Terri Liles and Aum Bolton from Detective Curtis Honeycutt, for their individual efforts and teamwork in the arrest of a burglar and operator of a serial fraud operation.
- To Officer Rodrigo Reyna-Sanchez from Leslie McBroome to thank him for his compassion and

understanding regarding a problem she was having.

- To Suzie Owsley from Judy and Kathi at Umpqua Bank to thank her for her wonderful and time presentation to their staff.
- To Officer Louis Altic from Bonnie Tanferani, to commend him on his treatment and the respect he showed a troubled family member.
- To Chief Douglas from ROP Instructor Kent Bradshaw, HCOE, to commend Officer Greg Hill for the positive presentation and professional impression he presented to his students during the Career Fair.
- To Lt. Len Johnson from Supervising Detective Dave Parris commending Detective Curtis Honeycutt for his completion of two extraordinarily complicated cases, which exemplified Curt's conscientious work and relentless dedication to resolving his cases.
- To Officer Danny Kalis from David Page, to say thank you for the way he handled a situation involving counterfeit money.
- To Chief Douglas from CO Michael Giacomelli and Lt. Jeff Glenn from Eel River Conservation Camp to thank him for the assistance of Officer Kay Howden and K9 Tava for conducting searches of inmate work areas for illegal narcotics.
- To Officer Kris Mechals from Jonathan Buckmaster, to assure her that her work does make a difference in people's lives, as it did in his.
- To Chief Douglas from John Prince, Custom and Border Patrol Director, Eureka, to thank him for assistance in boarding a vessel in which Sgt. Mike Johnson and K9 Keno were utilized.
- To Chief Douglas from 1st District Supervisor Jimmy Smith to extend thanks to the Arson Team for their work and the outstanding job done by Detective Curtis Honeycutt in tracking down the arson suspect.
- To Lt. Tony Zanotti, from Mary McCarthy, Deputy District Attorney, to express deep appreciation and respect for Officer Steve Watson, who worked a case with her.

PERSONNEL APPOINTMENTS, TRANSFERS, PROMOTIONS, RESIGNATIONS, AND RETIREMENTS:

Appointments:

Brittany Wilson – Communications Dispatcher

JoAnna Jarboe – Communications Dispatcher

Preston Johnson – temporary General Maintenance Aide

Judy Taylor – Evidence Technician

Promotions / Special Assignments:

James Isaac – Evidence Technician

Greg Hill – Traffic Motorcycle Officer

Gary Whitmer – Traffic Motorcycle Officer

Tawnie Hansen – Senior Communications Dispatcher

Michelle Olson – Senior Communications Dispatcher

Samantha Hart – Senior Communications Dispatcher

Resignations, Retirements, Separations:

Mark Victors – to Truckee Police Department



BRAGGING RIGHTS!



Officer Leah Alexander was awarded the MADD DUI award for being the most proactive officer in DUI enforcement. **Officer Alexander** removed 48 drunk drivers from Eureka streets in 2005. She will attend an awards banquet in Sacramento at which time she will be presented with her award. Keep up the good work Leah!



Officer Greg Hill arrested 47 drunk drivers also for 2005. In all, Eureka Police Officers removed 243 drunk drivers from the streets.



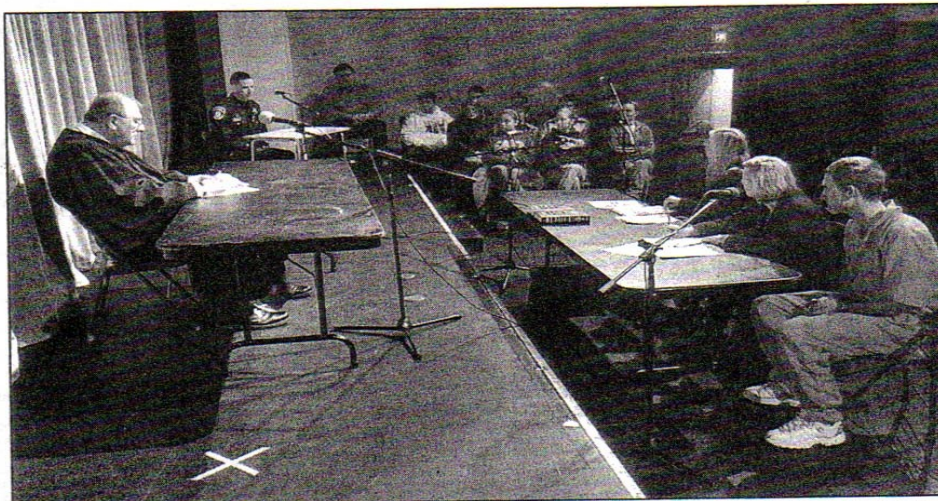
Property Technician Terry Christensen was presented an Award Of Excellence at the 2006 California Association for Property and Evidence. Citing her dedication to the job and the ever-cheerful disposition she maintains in the course of her especially challenging workday, the award was presented during the annual CAPE conference held in Anaheim. Terry is one of the most loved and respected members of the EPD family and has been employed with the Department since Dec. 2, 1974.

On March 6th 2006, the Traffic Section of the Eureka Police Department held a Mock DUI trial at the Eureka High School. It impacted approximately 100 students. Judge Morrison, a local Superior Court Judge, presided over the trial. Two local attorneys also participated. We used the Jacqueline Saburido incident as a foundation for the trial. Saburido was badly burned and near death due to her vehicle being struck by a drunk driver.

The trial was a complete success. There were several media reporters present who praised the event in our local newspapers. The school was very impressed and commended our efforts. (See photos following this section)

NORTH COAST

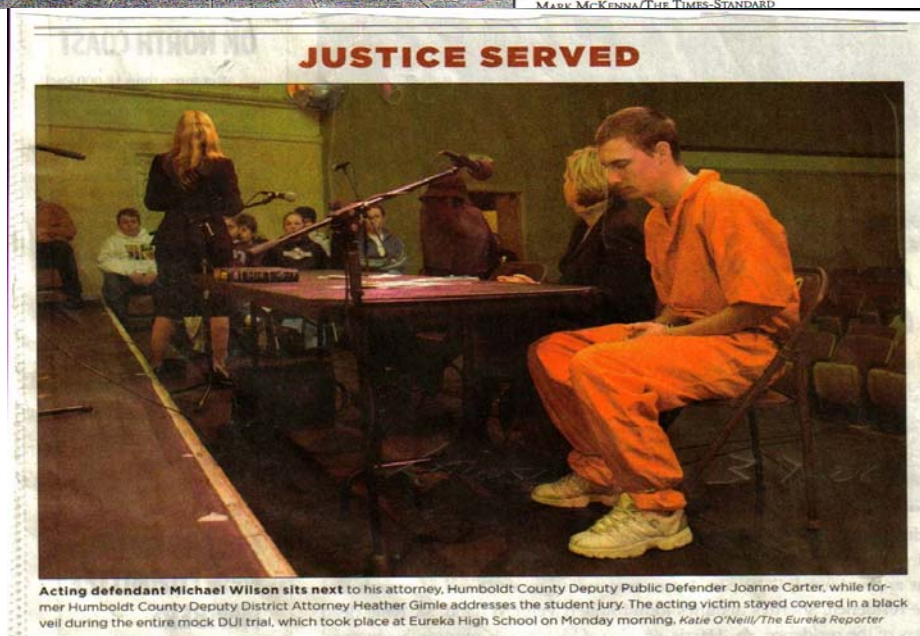
Mock DUI trial



ABOVE: Superior Court Judge John Morrison presides over a mock DUI trial at Eureka High School on Monday. EPD Sgt. Mike Hislop organized the event with the hope that seeing a live trial would deter students from drinking and driving.

LEFT: A crashed car was placed at the entrance of Eureka High School by the Eureka Police Department to add impact to a mock DUI trial.

MARY McKENNA/THE TIMES-STANDARD



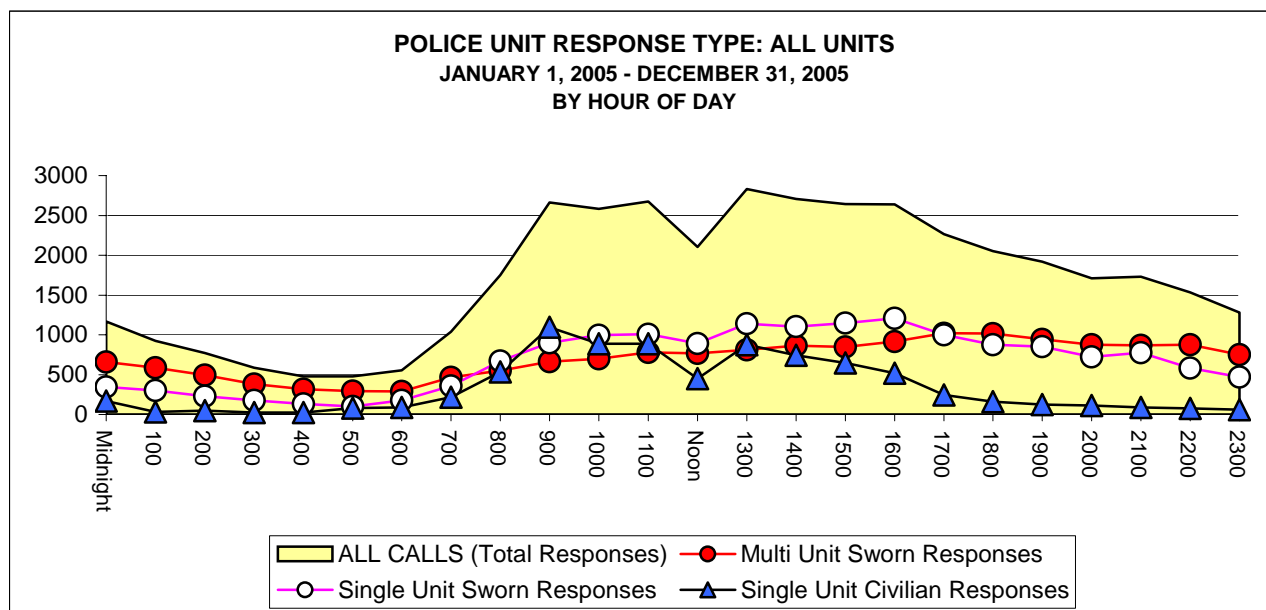
Acting defendant Michael Wilson sits next to his attorney, Humboldt County Deputy Public Defender Joanne Carter, while former Humboldt County Deputy District Attorney Heather Gimle addresses the student jury. The acting victim stayed covered in a black veil during the entire mock DUI trial, which took place at Eureka High School on Monday morning. Katie O'Neill/The Eureka Reporter

The graph below displays all Called For Service for the year 2005, both sworn and civilian level responses, measured by the time the call occurred and whether the call type required one or more units (police personnel) to handle/respond. This Report is intended to present annual workload so monthly variations by hour and day of week are not graphed. However, the information is tracked for determining staffing levels.

While many public safety agencies report CFS totals by counting each employee or vehicle assigned (resulting in much higher CFS numbers) this report is intended to provide baseline information from which the higher numbers are obtained.

During peak days and hours police personnel were responding to an average of over seven new calls per hour in addition to their self initiated activity. Even though two or more units were dispatched to 40.75% of total Called For Service, by policy each of these is counted as a single call. Where multiple units became involved in a dispatched single unit call, unless the call type was changed to multi unit, the CFS is still reported as a single unit call in this report.

While traffic is a large percentage of officer-initiated activity, it represents only 4.68% of CFS.

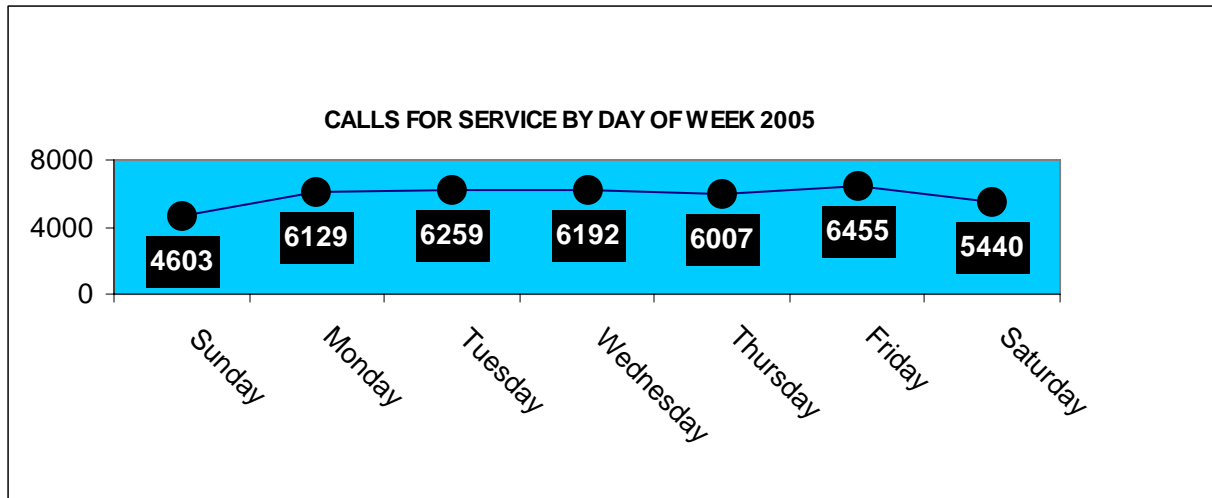


	Amount	%
Multi Unit Sworn Responses	16,743	40.75%
Single Unit Sworn Responses	16,159	39.33%
Single Unit Civilian Responses ¹	8,183	19.92%
ALL CALLS (Total Responses)	41,085	100.00%

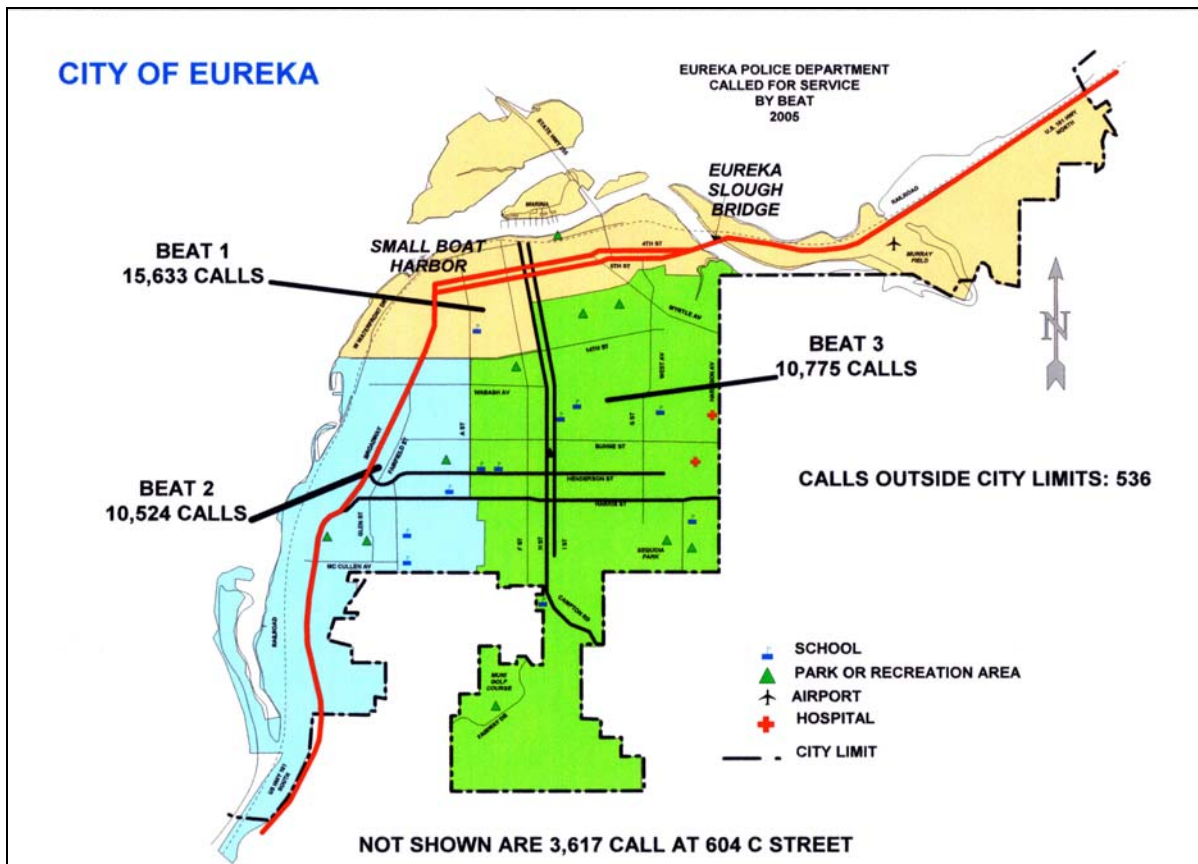
2004 totals – Multi sworn = 16,400; Single sworn = 16,405; Civilian = 6,785; total 39,590

NOTE: Total Calls For Service (All Calls) is the total of the three response types shown and is indicated on the graph as the yellow or shaded area in the background. The lines with points marking each hour, in the foreground of the graph, indicate the volume of calls for each response type during each hour. The chart (directly above) indicates the amount and percentage of calls handled by each response type during the year 2005. (2005 was the busiest year for Police calls-for-service from our citizens in the history of the Eureka Police Department. 2004 was the previous busiest year for CFS.)

¹ Animal control represented 23.01% and dispatch/records handled .05% of civilian called for service.

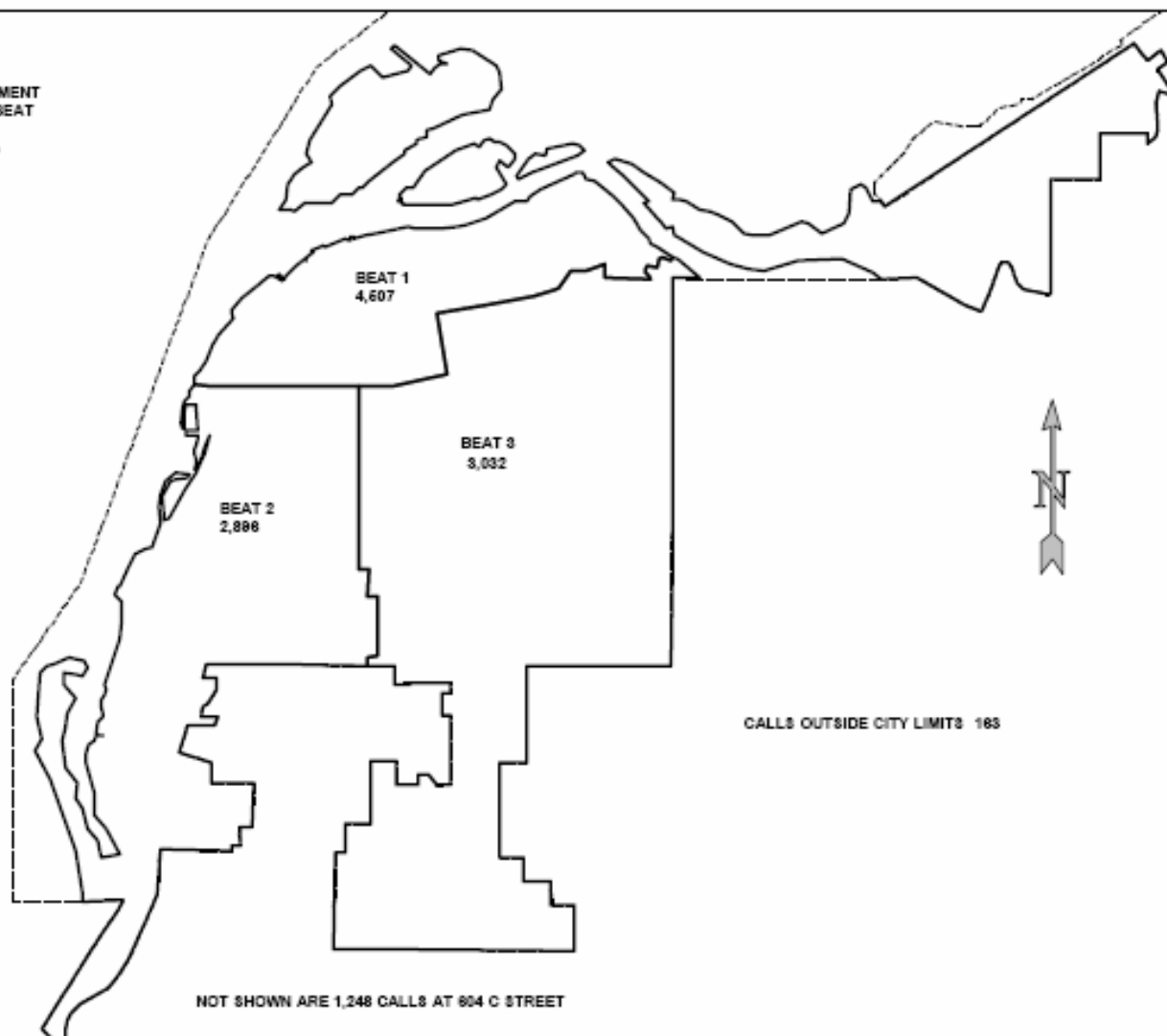


The map below shows Called For Service volume in the three primary beats (assigned patrol areas) utilized by the Eureka Police Department. These primary beats are re-evaluated and adjusted as necessary to insure public safety and/or equity in work assignment.



NOTE: Total tracked calls for service during 2005 were 41,085. Calls for service assigned to police headquarters at 604 C Street (3,617) are not shown above. These calls can be for any part of the city and / or may require service unique to the Eureka Police Department. Additionally it should be noted that 59 calls could not be assigned to any beat / address because of address matching failure and were not counted in the totals. (In 2004, CFS totaled 39,590, with Beat 1 having 13,348 calls, Beat 2 having 12,020 calls and Beat 3 having 10,198 calls, 3468 calls were at EPD, 493 outside the City, and 63 had no address match.)

EUREKA POLICE DEPARTMENT
CALLS FOR SERVICE BY BEAT
JAN - MAR 2008
(Direct from CAD extracts)



**CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
Quarter Report
January to March 2006**

BUILDING DEPARTMENT

The 1st quarter valuation for 2006 of \$4,615,143 is up from last years 1st quarter total of \$3,510,089. The Building Division issued 257 permits for the quarter. Staff conducted approximately 864 inspections, 48 plan reviews, and investigated 31 new code enforcement complaints. During the quarter, 24 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fee's
Commercial	5	\$1,981,628.00	\$21,761.00
Demolition	5	\$0.00	\$1,170.00
Electrical	34	\$8,000.00	\$2,057.00
Improv. Commercial	25	\$482,339.00	\$11,475.00
Improvement Residential	121	\$1,128,785.00	\$28,172.00
Mechanical	16	\$3,950.00	\$636.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	22	\$12,490.00	\$1,187.00
Reroof Commercial	1	\$33,150.00	\$490.00
Reroof Residential	17	\$100,187.00	\$2,275.00
SFD or Duplex	4	\$762,614.00	\$12,493.00
Signs	7	\$102,000.00	\$3,585.00
T.I.	0	\$0.00	\$0.00

Quarter Summary					
	January	February	March	Quarter Totals	Last Years Totals
Permits ISSUED	80	82	95	257	280
Permits FINALED	47	60	87	194	201
Valuation	\$674,529.00	\$407,628.00	\$916,118.87	\$1,998,276.00	\$3,448,529.57
Inspections Performed	227	281	356	864	997
Plan Reviews	13	21	14	48	55

Code Enforcement					
	January	February	March	Totals	Last Year
Complaints OPENED	11	8	12	31	41
Complaints CLOSED	7	5	12	24	32
Investigation Fee's	\$200.00	\$220.00	\$1,693.00	\$2,113.00	\$102.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in March in conformance with Eureka Municipal code § 150.095. Nineteen (19) buildings/properties were inspected. Ten (10) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. One building was demolished and five (5) owners obtained permits for repairs and those properties have been removed from the list. Four (4) vacant properties have been added to the list this quarter as a result of the inspections.





1212 S Street
Monitoring Fee Assessed



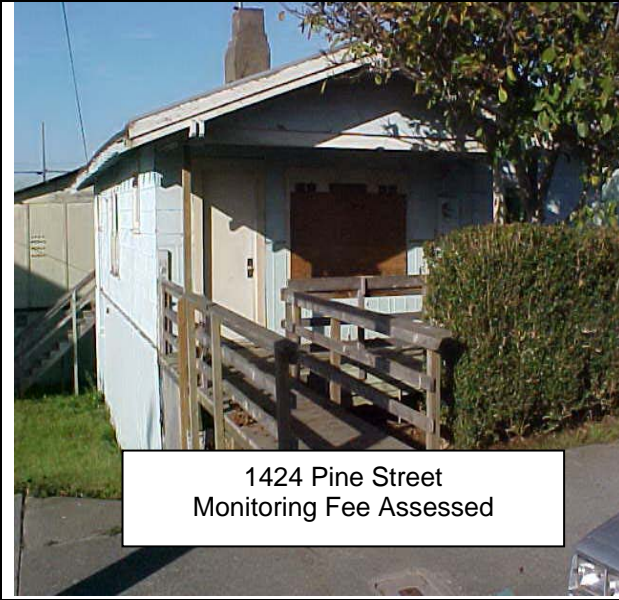
534 W. Hawthorne Street
Monitoring Fee Assessed



945 D Street
Notice of Inclusion Sent



30 W. 4th Street
Monitoring Fee Assessed



1424 Pine Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



915 Del Norte
Notice of Inclusion Sent



2137 Albee Street
Monitoring Fee Assessed



2624 V Street
Notice of Inclusion Mailed

2615 U Street
Monitoring Fee Assessed



2010 First Street
Demolition in Progress



213 Harris Street
Monitoring Fee Assessed



516 Everding Street
Monitoring Fee Assessed



2616 Broadway
Monitoring Fee Assessed



1440/1438 Pine Street
Notice of Inclusion Sent

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
25 4 th Street	CUE III	T.I. Co-op Store	\$1,549,212.
1459 Broadway	Fred & Ginger Favero	T.I. Eureka Car Stereo	\$100,000.
1535 6 th Street	Boss PT	New Commercial Building	\$180,412.
2401 Broadway	Leo Fredrickson	New Commercial Building	\$211,564.
1006 W. Wabash	The Price Company	T.I. Costco	\$55,000.
1934 Broadway	Glasjar Property	T.I. Motel 6 renovation	\$110,000.
4800 St. Highway 101	Harvey Harper	T.I. Harper Ford Showroom	\$80,000.
711 3 rd Street	John Fullerton	New Office Addition	\$30,440.

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
3132 California Street	Kelly & Autumn Reid	Addition	\$39,037.
3224 Q Street	James Roby	Addition	\$100,490.
3346 Lowell Street	Frank Provence	Guest Room Addition	\$39,000.
2501 Albee Street	Andrew Christian	Addition	\$50,000.
1552 McCullens	Denise Johnson	Two Bedroom Addition	\$55,000.
1230 Long Street	Scott & Helen Nelson	Addition	\$125,000.
3222 P Street	Charles Taylor	Addition	\$40,000.
1742 McCullens Ave.	William & Rosa Bean	Master Bathroom & Laundry Room	\$40,408.

Unreinforced Masonry Buildings

Of the 55 potential unreinforced masonry buildings identified in 1990, ten remain on the Cities unreinforced masonry building and are required to complete a seismic upgrade in conformance with the Cities ordinance entitled “Earthquake Hazard Reduction in Existing Buildings”.

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade and have a project schedule developed and approved by Council.

The City of Eureka is scheduling demolition of the building at the Foot of J Street as part of the Waterfront extension project. The building at 325 2nd Street is vacant and actively offered for sale. A new owner will be required to upgrade the building prior to occupancy. Two property owners who have not responded at this time are being referred to the City Attorneys Office for further action.

PUBLIC WORKS ADMINISTRATION

The Public Works Administration Services Assistant addressed 549 service requests; 246 were street related issues due to winter storms. There were seven (7) rentals at Cooper Gulch (does not include the recreation programs) and one (1) park facility rental. Low use of rental facilities is typical during the winter months. Interest in City facilities started to increase at the end of March in anticipation of spring and summer activities.

The Public Works Department went out to bid on the City Hall Improvement Project and the City Hall Boiler Room Asbestos Removal Project. Bid openings will be April 25th and April 20th respectively. A number of smaller contracts were awarded as a result of winter storm damage. Administration staff worked diligently to obtain appropriate insurance documents for these projects.

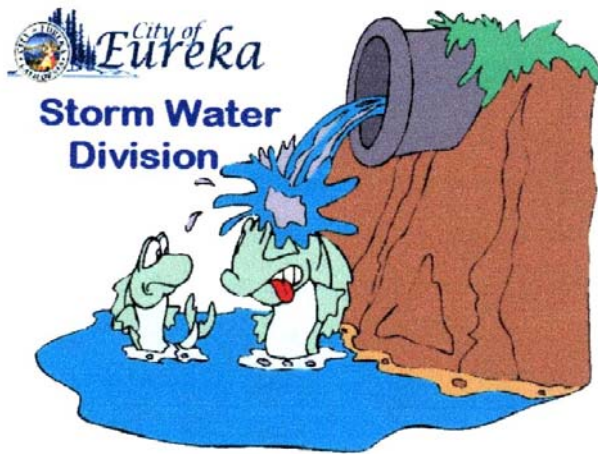
The Deputy Public Works Director and the Administrative Services Assistant have been working with State Office of Emergency Services and the Federal Emergency Management Agency to develop the reimbursement packages needed to receive funding to recoup costs associated to the federally declared disaster covering the period surrounding the New Year's Eve storms. This requires providing documentation as to the damaged areas, efforts made during the storms and necessary work to permanently repair the damaged areas. This work will be finishing up towards the end of April or early May. The City identified approximately 22 projects that included damage to buildings, roads and other City owned property or facilities.

STORMWATER DIVISION

The Federal Storm Water Phase II Rule requires operators of municipal separate storm sewer systems (MS4s) with a population of less than 100,000 to obtain a National Pollutant Discharge Elimination System (NPDES) storm water permit. The permit requires these MS4s to submit a Storm Water Management Plan (SWMP) to their Regional Water Quality Control Board which will serve as their permit. The City's SWMP was submitted in November 2005. The SWMP requires the City to implement six Minimum Control Measures (MCMs) that will reduce storm water pollution. The six

MCMs are Public Education and Outreach, Public Involvement / Participation, Illicit Discharge Detection and Elimination, Construction Site Storm Water Runoff Control, Post Construction Storm Water Management and Pollution Prevention / Good Housekeeping for Municipal Operations. Each MCM incorporates storm water mitigation measures. These mitigation measures are called Best Management Practices (BMPs). For each BMP that falls under a particular MCM, there is a target implementation date.

Even though the City's SWMP has not been officially approved, the Storm Water Division is moving forward trying to implement the BMPs targeted for completion for fiscal year '05-'06. A new Project Manager, Miles Slattery, was hired on March 06, 2006. A storm water hotline has been established for members of the community to report storm water issues. The Storm Water Division has created a logo that will be used on the web page, BMP manuals and educational pamphlets.



The Storm Water Division's web page

Finding Solutions to Storm Water Pollution

http://www.ci.eureka.ca.gov/depts/pw/storm_water.asp) has been updated to include links to the City's SWMP, drainage basins and outfalls, household and business BMPs, frequently asked questions and one to report storm water issues. Each storm water issue reported through the web page is forwarded to Miles Slattery through TrakIT so he can follow up. There has already been a storm water report made through the web page. All of these activities are a part of the Public Education and Outreach, Public Involvement / Participation, and Illicit Discharge Detection and Elimination MCMs.

The Storm Water Division has created BMP Manuals for Gas Stations, Restaurants and Food Industry, Automobile Industry and Timber Products Industry. These will be used to hand out to local businesses as a part of the Public Education and Outreach MCM.

STREETS/ALLEY DIVISION

This quarter was again dominated by storm related activities starting with several weeks associated with the New Year's Eve wind storm. Crews were required to remove fallen trees and debris at numerous locations citywide such as: Sequoia Park Zoo, Ross Park, Old Town. Also crews were kept very busy with the continuing above average rainfall that requires responses relating to potential flooding, storm drain/inlet cleaning, fallen tree and debris removal.



The high rainfall amounts have also caused street surfaces to deteriorate at a high rate this winter. This deterioration leads to pavement cracking and potholing, which requires a greater effort relating to pavement repair. Crews have used approximately 50 tons of asphalt materials this quarter in an effort to keep the street surfaces as drivable as possible. This winter's rainfall will require city crews to expend additional effort and materials costs, extending into the summer months, in an attempt to better the current situation.

Additional work activities accomplished this quarter included street painting of handicap parking spaces at the Marina and several sites around the city, repainting stop stencils and red curbs. The work at the Marina also included the identifying and marking of boat trailer parking for those using the boat ramp. Eight signs were fabricated and install around the Henderson Center area stating the city skateboard ordinance in an attempt to help the merchants with a reoccurring problem with damages caused by inappropriate skating. Crews also assisted Marina staff with the demolition of derelict vessel that was abandoned at the Marina, and facilities staff with the removal of the outside staircase at the old Fireside Inn. Crews used a concrete grinder at the Zoo to remove potential tripping hazards and an area around the Aviary to allow for better door closure.

Crews cleaned up mud and weeds and graded the gravel at the proposed training facility on Hilfiker Lane.

WASTEWATER COLLECTION DIVISION

Collection crews were also kept very busy by the New Year's Eve windstorm and the continuing above normal winter rainfall. The windstorm and accompanying power outage required crews to provide auxiliary power to 10 of the 17 lift stations for up to 36 hours. This was done by rotating portable generators to the lift stations. This was accomplished by staff working around the clock, once again demonstrating their dedication to the task at hand. This effort prevented any overflow of sewage from the collection system, which is quite an accomplishment considering that millions of gallons of sewage were overflowed statewide during this storm event.

Public Works staff has started the first phase of the Wastewater System Facilities Plan. This plan will develop the strategy for the next 20 years of improvements relating to this

system. Phase I will concentrate on the collection system and wastewater treatment capacity, this work will include flow monitoring, flow modeling, pipe inspection, maintenance activities and management. This initial data gathering and analysis will allow the city to concentrate future work efforts in the areas where most needed. This will require collection crews to perform additional closed circuit T.V. inspection to ascertain the condition of the underground piping.

Additional work efforts during this period included the installation and or repair of nine wastewater service laterals, and the repair of four wastewater mains. New larger pumps were installed at the waterfront Drive lift station in order to handle the increased flows created by the installation of a new lift station in the area of Third and Y Street. Additionally, ten miles of wastewater mains were hydraulically cleaned and 3.5 miles of mains had manual root removal performed.

WATER DISTRIBUTION DIVISION

The distribution crew installed 7 new water services that were requested through Engineering and replaced 25 old water services during this period. Repairs were made to 6 water mains that had developed leaks or had experienced component failures, including the failure of a 90 degree bend at Glatt and S Street (picture included). Two new fire services were installed: one to the proposed new Co-op at Fourth and B Street and to a new building at Fourth and N Street. Two fire hydrants were repaired/replaced due to traffic accidents. One new fire hydrant was installed at the corner of Ocean and West Henderson at the request of fire department personnel.



Distribution staff continues to replace defective meter boxes and sidewalk areas in an effort to prevent potential tripping hazards. At 16th and Union, a street tree and the sidewalk was replaced as it was lifting and damaging the sidewalk/meter box. (picture of repaired section included) .



A water service was excavated to allow city crews to shut off the water service to a residence at 12th and S Street. This was



necessitated by the occupant's failure to pay previous water bills and the subsequent continued theft of unpaid for water.

UTILITIES OPERATIONS DIVISION

Laboratory

- Assisted with 2005 annual report preparation.
- Created a template for the 2006 wastewater monthly report spreadsheet.
- Chemical Hygiene Plan for laboratory was revised.
- The lab submitted monitoring results for residual chlorine to the Department of Health Services as required by the Disinfectants/Disinfection Byproducts Rule.
- Updated Business Plan information was sent to Humboldt County Environmental Health for the wastewater treatment plant, the water treatment plant and pump stations.
- Completed and submitted a Bacteriological Sample Site Plan to the Department of Health Services.

Wastewater Treatment Plant Operations and Maintenance

- The Utilities Operations Division staff worked tirelessly during the New Years Eve wind storm event. The wastewater facilities were without power for 20 hours while the water treatment water treatment facilities were without utility power for 10 hours. No service disruptions or discharge violations occurred, due mostly to the efforts of City staff.
- The Wastewater, Biosolids, and Pretreatment annual reports were completed and submitted.
- Staff has been working with Brown and Caldwell and the rest of the Facilities Plan team.
- Several vacant position recruitments were completed resulting in the maintenance section being fully staffed.

Water Treatment Plant Operations and Maintenance

- The New Years Eve storm damage was cleaned up at the Harris & K St. water storage facility.
- The reservoir influent valve failed in the closed position. Specs for a replacement have been completed and bids for a new valve are being requested.
- Engineering/planning for additional valve and motor control center panel replacements at the water plant and the Ryan Slough boost station is on-going.
- Plans and specifications for new communications building at the Harris & K St. water storage are currently being developed.

Pretreatment

- Fourteen pretreatment facility inspections and fifteen wastewater samplings were conducted at Eureka businesses.

- Three new temporary Discharge Permits were issued for contaminated groundwater remediation sites.
- Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. Three facility inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Twenty-five (25) grease interceptors and traps were inspected.

PARKS/MAINTENANCE DIVISION

Sequoia Park

The December 31, 2005 wind storm blew down seventy-five (75) trees within Sequoia Park. Most of the damage occurred between the Zoo and the duck pond and along the park road toward Madrone Street. The preliminary estimate is that 50 MBF (thousand board feet) of second growth Redwood and 90 MBF of Grand Fir (White Fir) were knocked over by high winds.

The City is preparing a timber sale prospectus and timber harvest bid for Sequoia Park Windfall Recovery. The value of the fallen timber will be utilized to pay for log removal, cleanup and site restoration. Public safety and environmental protection will be priority concerns during the recovery project. Logging activity shall adhere to all provisions of the State of California Forest Practice Rules under a California Division of Forestry-Dead, Dying or Diseased Tree Removal Exemption between May 4 and June 30, 2006. The main park road will remain closed until the recovery project is completed. However, the park playground, turf grass and restroom have been kept open and the maintenance road behind the Zoo has been cleared of fallen trees. The Duck Pond Trail and Sequoia Creek Trail are also open for public use.

A 4 ft. diameter White Fir tree from the December 31st windstorm was cut up and removed from the park exit road to allow Wastewater Crews to access the sewer main at the west end of the park for routine maintenance and system monitoring inspections.

Preparation work has started for the summer flower garden at Sequoia Park. The greenhouse was cleaned and sanitized to get ready for propagation of annual flower seed which has been ordered from the Burpee Seed Company. This year, the annual flower beds will feature Jaguar Single French Marigolds, Boy-O-Boy Double French Marigolds, Blue Super Cascade Petunias, Crystal Blue Salvia, Tall Mixed Color Strawflowers,

Border Beauty Zinnias, Pinwheel Zinnias, Tall Mixed Color Morning Glory and Salsa Dancer Impatiens. April and May will be devoted to greenhouse plant propagation work and tilling in planter bed soil amendments. The Dahlia beds and Day Lily collection will also be cleaned and cultivated to start the growing season.

Park Facilities

Park staff has been busy cleaning up storm debris and removing tree that were blown down during winter storms. Public safety and clearing roads for traffic were the highest priority. At Carson Park three large Cypress trees were partially blown and lifted up a fifty foot section of sidewalk. The trees were removed and sidewalk replaced by contractors.

At Myrtle Grove Cemetery, vandals broke into the Buhne Mausoleum and damaged the facility. The Eureka Police were promptly notified and came out to take photographs. Later investigation found that some remains had been disturbed and the perpetrators were arrested. Park staff respectfully restored the mausoleum to the best of their ability and repaired the chain link entrance gate that had been cut through by the vandals.

At 20-30 Park, several Cypress trees were damaged by recent winter storms. Broken and fallen limbs were removed and the playground area cleaned up.

At Highland Park, storm winds caused additional damage to the Pine trees around the playground and one large Pine had to be completely removed. The Oak trees along Glen Street and several Cotoneaster bushes were trimmed and the planter beds cleaned. The Escallonia hedge near Highland Street was also trimmed and the planters near the park walkway were raked out. Graffiti on the park restroom building was painted over. The playground equipment required major repairs after an extended period of severe vandalism. The Game Time plastic spiral slide was removed and replaced with a double metal chute slide. A crawl tube on the Big Toy unit was damaged beyond repair and also had to be removed. Several smaller items were repaired and graffiti paint cleaned off. All play equipment was pressure washed to complete the project.

At Cooper Gulch, a large Eucalyptus tree was split apart by storm winds and the entire tree had to be removed. Several Alder and Willow trees were also damaged and had to be cut down and debris removed from the site.

Landscape Facilities

Park staff worked to prepare for the 16th annual Redwood Coast Jazz Festival. The City venues at the Adorni Recreation Center and Municipal Auditorium were mowed, trimmed and cleaned up prior to the event. The Old Town Gazebo Plaza was washed down in preparation for several outdoor performances. To help out the custodial crew, park staff has also been maintaining the Old Town Restroom in Snug Alley.

The large beautiful Black Acacia tree in the parking lot at 2nd and H Street was blown down by winter storm winds. The tree roots tore up a 200 sq. ft. section of sidewalk and the tree crushed two parked cars. Parks staff worked with the Streets Crew to cut up and haul off the fallen tree and broken concrete. A second Black Acacia tree nearby was partially blown over, so the leaning tree was also removed for public safety.

FACILITY MAINTENANCE DIVISION

Facilities Maintenance and Custodial staff worked hard to prepare the Adorni Recreation Center and the Municipal Auditorium for the 16th Annual Redwood Coast Jazz Festival. Wood floors at both venues were buffed, cleaned and refinished with a durable clear coat. The performance stage, dance floor, electrical services and seating areas were set up prior to the event. Staff also provided janitorial and operational support services throughout the festival.

At the Wharfinger Building, the lower level Bay Room was completely remodeled and upgraded to become a high quality rental facility. A new accessible unisex restroom was built in the back of the room and a full width partition wall constructed between the restroom and the open floor area. The Bay Room was repainted and carpeting installed. Both electrical and computer services were upgraded. A small kitchenette was built adjacent to the restroom. The kitchenette includes a wash sink, microwave oven, refrigerator and storage cabinets.

A wireless high-speed computer service was installed at the Zoo and Park Maintenance Yard. A single computer cable connection at the Zoo education building was expanded to serve both the Zoo and Park offices using wireless technology. Electrical receptacles at the Zoo were upgraded to ground fault interrupter units.

During the severe windstorm on December 31, 2005, the Facilities crew stayed busy for several days, trouble shooting and repairing city traffic lights and control systems. The signal pole at 14th and E Street also required extensive repairs due to a vehicle collision. New battery back-up was installed at the Harris and Harrison Street intersection.

The Cooper Gulch sewer lift station controls were repaired and assistance provided to manage winter storm water flows throughout the system.

The "J" Street Fire Station roof was damaged by winter storms and required tarping to protect the structure from water damage. A new washer and dryer were installed for the living quarters at Fire Station #1.

Heating systems were checked and repaired at the Eureka Police Department and Economic Development Association plant at the foot of Commercial Street.

HARBOR DIVISION

The 68 foot fishing vessel “Sitka” was demolished by Harbor staff and the Streets Division loader operator. The derelict wooden hull boat was stored at the Humboldt Bay Harbor, Recreation and Conservation District boat yard in Fields Landing. The “Sitka” was the last boat demolished in a year-long project to remove twelve (12) derelict and abandoned vessels from the waters of Humboldt Bay to enhance public boating safety and to protect the marine environment. Harbor staff also completed cleanup of the demolition project work area at the Fields Landing Boat Yard.

Harbor staff coordinated hazardous material cleanup and disposal for twelve (12) drums of petroleum products that were abandoned on city property in the Fisherman’s Terminal parking lot. City personnel deployed absorbent containment booms around the drums to protect Humboldt Bay and Chico Drain Oil Company removed the drums to properly recycle the material.

Storm damage assessment and repair estimates were prepared in the aftermath of the severe December 31, 2005, windstorm that caused extensive damage throughout the city. The Marina docks sustained damage to sections of the wooden rub rails and rubber bumper pads in addition to several broken power pedestals and bent mooring cleats.

The F Street Plaza, Boardwalk and Dock were all pressure washed and cleaned up for the “Perilous Plunge” fundraiser for the Discovery Museum children services. Harbor staff also assumed maintenance responsibility for the recently constructed Fisherman’s Terminal work area and parking lot at the west end of the Boardwalk.

The wooden hull 28 foot fishing vessel “Crescent Star” was donated to the City of Eureka by Steve Reynolds for restoration and static display as an interpretive element on the waterfront. The vessel will be cleaned up, repainted and refitted in a historically accurate manner to help educate the public on the historic significance of the Eureka Fishing industry. The “Crescent Star” was built in 1923 by Giovanni in San Francisco and is one of the few surviving representatives of the great North Coast fishing fleet of the 1920’s and 1930’s. The vessel has been removed from the water and is in dry storage pending restoration.

At the Eureka Public Marina, docks “A” and “B” were pressure washed and even the metal pile caps scrubbed clean. Broken mooring cleats were replaced on “K” and “D” docks. The tenant facility shower heads were upgraded and the Marina irrigation system maps updated.

At Commercial “B” dock, a broken waterline was repaired with help from the Water Division. Broken waterlines were also repaired at the Englund Marine and Pacific Choice dock facilities.

Public information and assistance was provided on an ongoing basis at the Wharfinger Building and Eureka Public Marina.

RECREATION DIVISION

Youth Programs

A wide arranging assortment of youth programs paved the way and helped get 2006 off to a great start. For the nineteenth consecutive year, Hoopsters Basketball League activities were offered to local youth. Over 800 boys and girls between the 3rd – 12th grades participated in the program. Hoopsters Basketball received widespread support from within the community by way of volunteer coaches and sponsors.

After School Recreation has become a focal point of youth programming during the past several years. The program operates from eight different Eureka City School's sites and serves approximately 400 children on a daily basis. Over fifty recreation leaders are employed by the Recreation Division and are responsible for on site programming. The \$200,000 annual expense of the program is completely offset by grant revenues which we receive from Eureka City Schools.

Roller Skating at the Eureka Municipal Auditorium enjoyed a big boost in attendance during the first quarter of 2006. The program has been revamped and as a result, many of our public skate sessions are now selling out. A new supply of roller skates was purchased and has provided a big improvement to our skate stock.

Programming at the John Ryan Youth Center continued throughout the quarter. The Ryan Center now offers daily activities for youth between the ages of 6-12 years. Weekend activities are available for teens. In addition, Ryan Center staff coordinates and promote activities with other youth serving organizations in the community.

Participation in Youth Programs totaled over 75,000 for the first quarter of 2006.

Adult Programs

Coed Volleyball League activities returned as a program offering following an absence of over one year. The league included four teams. We hope to build on that number when we offer the league again this fall. Women's Volleyball and Men's Basketball Leagues rounded out our sports programs for adults.

Ten Chi Kempo and Yoga classes were popular offerings with adults during the quarter.

Participation in Adult Programs exceeded 4,000 during the quarter.

Adorni Recreation Center

The first quarter of every year is typically the busiest time in the Adorni Center gymnasium. The gymnasium is used on a daily basis with Hoopsters and Men's Basketball League activities. Women's and Coed Volleyball Leagues utilize the center twice weekly during the quarter.

Drop-in gymnasium activities were bolstered as a result of an agreement which was made with SN Servicing. The Adorni Center receives a \$400.00 per month stipend and in exchange we're able to offer drop-in gymnasium use free of charge to the public.

Adorni Center membership numbers averaged over 200 per month during the quarter. The use of our weight room equipment was slowed due to equipment failures. New parts were ordered some of the equipment is back in use.

The Adorni Center hosted a number of rentals/special events during the quarter. Event sponsors included Eureka High School, Vector Health and the Eureka Rotary Club. The North Coast Redwood Dixieland Jazz Festival enjoyed good attendance during their event from March 23-26.

Adorni Center attendance topped 11,000 for the quarter.

Revenue

Recreation Division revenues approached \$154,000 during the first quarter of 2006. After School Recreation, Hoopsters Basketball and Men's Basketball were our largest revenue producing programs.

Eureka Wharfinger Building

There were over fifty events hosted at the Eureka Wharfinger Building during the first quarter of 2006. Nearly 7,000 people attended the events. We anticipate future use to increase as the remodeling of the Bay Room is now complete and is sure to become a popular location for group meetings. Routine maintenance of the Wharfinger Building during the quarter included the painting of the Great Room.

Building rental revenues during the first quarter exceeded \$17,000.

ZOO DIVISION

After replacing much of the zoo's perimeter fencing and repairing quite a bit of internal fencing as well, paddock animals were able to re-occupy their storm-damaged exhibits at the end of March. Since so much of the fencing was destroyed in the windfall, we took this opportunity to upgrade the old perimeter fencing so that it is now in compliance with USDA height requirements. "Bill" the chimp was again the focus of attention when he received a physical examination to determine health status, with the help and expertise of three local veterinarians and two from UC Davis. The exam was extremely thorough, lasting four hours. Although lab results are pending, the vet team felt that "Bill" was in

surprisingly good condition for his advanced age. Other animal management events included the acquisition of a Great Pyrenees dog who was adopted from the County shelter to be a Barnyard ambassador (this dog was formerly owned by Brooke DeWitt, a Parks employee who died in 2004). "Jack" is doing well in his new home and is a favorite of kids and adults. Sadly, zoo staff had to make the difficult decision to euthanize one of our elderly black bears "Maxine", due to a poor quality of life after a debilitating spinal injury, which did not respond to weeks of veterinary treatments. Her sister "Rosemary" is doing well as the solo resident of the bear exhibit, although she is also being treated for age-related problems. Also this winter the African crowned crane died unexpectedly, cause of death unknown. Since this was a phase-out species in our Institutional Collection Plan, he will not be replaced at this time.

The newly developed zoo education staff was busy offering classes and other programs to the community. Our youth volunteer program Barn Brigade continued to serve over 30 children, and 4 formal classes and programs serving 60 people were given. Additionally this spring the zoo hosted 14 school field trips (280 students), who were provided educational scavenger hunts and videos in our new classroom. Private rentals for this space totaled 8 for the quarter.

The Zoo hosted a popular event "Snow Day" in February, featuring fresh snow trucked in by volunteers from Horse Mountain and provided to zoo animals for a special enrichment activity. Estimated attendance for the event was 300.

The Zoo Cafe, operated by the Zoo Foundation, remained open for customers throughout the winter, for the first time in our history. Word is spreading among locals that they serve the best burgers and fries in town!

Lastly, the firm Jones & Jones was awarded the contract for development of the new Zoo Master Plan. This company has designed cutting-edge exhibits for zoos around the country for many years.

EUREKA REDEVELOPMENT AGENCY

STATUS REPORT

(1/1/06—3/31/06)

ADMINISTRATION

- ***Redevelopment Advisory Board (RAB)***—prepared agenda packets for monthly meetings.
- ***Halvorson Park***—On March 7, 2006, Council adopted a resolution authorizing a lot line adjustment and transfer of the 3.5 acre park to the adjacent City owned parcel as well as the creation of a new \$4,167,030 note recording the debt between the Agency and the City. The lot line adjustment has been sent to the County Recorder's Office to be recorded and the note has been fully executed.
- ***Community Media Center***—Eureka City Schools commitment that the Community Media Center be housed in the Industrial Arts Building when it is renovated, enabled the project to move into a collaboration phase between the School Board and the Humboldt Area Access Board of Conveners.
- ***Hydrogen Power Park***—Staff is working with the Schatz Energy Center group to identify potential sites for their project. We are also looking at other ways the Redevelopment Agency might be able to assist the project.
- ***Redwood Curtain Relocation***—Staff continues to work with the Redwood Curtain Theatre to assist them in finding a new location. A site has been identified and they are working with the property owner to determine the building repairs and improvements needed and how to share in financing them.
- ***PLACEBO Relocation***—The Ink People program is seeking a new downtown location for their youth music and art program that was previously located in Manila. A building was identified, but after a February meeting with Fire and Building officials it was determined that the building did not meet Un-reinforced Masonry Standards and could not be occupied by any new tenant without a retrofit.
- ***2006-07 Budget***—Redevelopment budgets for the 2006-07 fiscal year were prepared, entered and submitted to the Finance Department.

PRIVATE DEVELOPMENT ACTIVITY

- ***Owner Participation Agreements (OPA)***
 - ***Eureka Inn***—Staff continues to meet with the owners of the Eureka Inn to discuss how the Redevelopment Agency might be able to assist with efforts to re-open the historic property.

- ***Disposition and Development Agreements (DDA)***

- **Fisherman's Terminal Building**—Staff continues to work with J.P. & Associates to finalize the terms for the purchase of Agency property. A six month extension on the Exclusive Right to Negotiate (ERTN) was approved by Council on April 18th, the re-use appraisal on the property has been completed and the Development Permit (CDP) application nearly completed. Once complete the DDA will then be started.
- **Eureka Pier (Fisherman's Building)**—Working with State Lands Commission to resolve property ownership issues.
- **First & C Street Property**—Staff prepared and issued a new Request for Proposals for the purchase and development of the parcel. The property was advertised in the Times Standard, on the City's website and information was sent to prospective developers. Proposals are due on May 5th.
- **Waterfront Commercial RFP**—Staff prepared and circulated to interested parties an RFP for the waterfront commercial site across the street from the Wharfinger Building. Two proposals were received. The Center for Environmental Economic Development (CEED) submitted a proposal for an Environmental Technology Hostel. A group including Greg Pierson and Larry DeBeni submitted a proposal to construct a Hampton Inn. The Redevelopment Advisory Board discussed the projects on September 27, 2005, choosing the Hampton Inn project. They revisited the projects at their October meeting, again choosing the Hampton. The projects went to Council on December 6th and again on the 20th when the decision was made to enter into ERTN Agreements on both proposals, the Hampton at the Marina Way site and the Hostel on the Halvorsen site. The ERTN's have been signed and the developers have started working to complete the requirements.
- **Coastal Dependent Industrial RFP**—Staff prepared and circulated to interested parties an RFP for the Coastal Dependent Industrial site near Dock B. Two proposals were submitted. One proposal from David Schneider was for the development of boat and fishing storage. The other was from the Dunaway partnership and included a boat building manufacturer, dry stack storage and boat repair. Several required items including the deposit were missing from the Dunaway proposal. RAB was unable to meet for several months due to the lack of a quorum. After hearing presentations from the developers, RAB decided that the proposals should come back in April for further discussion following a determination regarding allowing submittal of the items missing from the Dunaway proposal.

- ***Facade Improvement Program (co-administered with Eureka Main Street)***

Façade Improvements – Completed

None

Façade Improvements – In Progress

Eureka Theatre
612 F Street

Est. Agency Participation: \$30,000

Brothers Building
425 Snug Alley

Est. Agency Participation: \$10,000

Solatube
50 W Fifth Street

Est. Agency Participation: \$30,000

Indian-West Emporium
326 Second Street

Est. Agency Participation: \$20,000

St. Bernard Church
615 H Street

Est. Agency Participation: \$40,000

Café Waterfront
102 F Street

Est. Agency Participation: \$ 7,500

EMCO, Inc.
108 Fourth Street

Est. Agency Participation: \$ 7,500

REVOLVING BUSINESS LOAN PROGRAM

- ***Business Loan Approvals and Inquiries—Business Start-Ups & Expansions***—Staff continues to meet with businesses looking for a new location, improving their existing location or seeking a potential loan for start-up/expansion.

GRANT ACTIVITY/ADMINISTRATION

- ***GIS Project***—CDBG grant funded activities for the first phase of the City's GIS project have been completed. A final report has been prepared and submitted. We were notified that an application for \$35,000 in funding to complete the second phase of the project was approved by HCD. Fully executed contract documents have been received and we are beginning to develop the Request for Proposals to complete the Phase II items.
- ***Wildlife Conservation Board, Headwaters & HUD Grants***—Funds from these three sources were used to complete the Fisherman's Terminal Dock. Grant administration and reporting continues, with final reports and requests for contract retention funds currently being prepared.
- ***Update on North Coast Veterans Resource Center Search for a New Site to develop a Veterans Transitional Housing Facility***—The Veterans have entered into escrow for the purchase of property located at 109 and 121 Fourth Street, in Eureka. A *Notice to Seller* has been sent to the present owners, signed and returned to the City. The notice discloses the conditions under which CDBG funds may be used, including, but not limited to the purchase price, that the sale is voluntary, that a proper environmental review must be conducted under the National Environmental Policy Act (NEPA) of federal regulations, and that state and federal laws will not be triggered because the property is currently owner-occupied only. The Veterans have been advised of the conditions.

- ***Northern California Indian Development Council, Inc. (NCIDC) Retrofit and Restoration of the Carson Block Building.*** Work on a feasibility report being funded by a CDBG 2004/2005 Planning and Technical Assistance Grant for an ongoing project to retrofit and restore the Carson Block Building in the Old Town Historic District of Eureka is in progress. The report will include an economic impact analysis for a segment of the project—reconstruction of the Ingomar Theater and Opera Housing, formerly located in the building.
- ***Humboldt Senior Resource Center (HSRC) New Alzheimer’s Day Center.*** Work on the CDBG 2004/2005 Planning and Technical Assistance grant to assist the HSRC in preparing an historic report, CEQA/NEPA documents, and writing grant applications in support of their new Alzheimer’s Day Center development is in progress. Alex Stillman has submitted a completed historic report on the existing property site. HSRC and City staff completed the writing of a CDBG. Grant application request in the amount of \$650,000 for the new center, and have received notification of award. Planning and Technical Assistance grant funds are still being used by HSRC staff to write other grant applications. The firm of Winzler & Kelly Consulting Engineers is preparing the required CEQA/NEPA documents.

In July, 2005, the City was notified of an award of \$650,000 through the State Department of Housing and Community Development (HCD), to assist the HSRC in financing the construction of the New Alzheimer’s Day Center in Eureka. A standard agreement with the State was fully executed on January 20, 2006. This means that the City would have approximately 90 days from the time of execution to satisfy Special Conditions of the agreement. Anticipating short delays in the completion of the environmental review record and the submittal of a funding commitment letter, staff submitted a request and received approval for a 90-day extension until July 20, 2006.

The City’s Replacement-Housing and Relocation Plan (approved by City Council at a Public Hearing on December 20, 2005) was approved by the State on February 21, 2006. The family displaced because of the proposed project has been successfully relocated to a comparable rental in Eureka.

Two Council approved Subrecipient Agreements have been entered into by the City; an agreement with HSRC as Subrecipient, in which the HSRC agrees to carry out the eligible activities of the grant, and another agreement with Redwood Community Action Agency (RCAA) to provide Labor Standard management for the project. HSRC has selected Humboldt Water Resources (HWR) to act as project Manager for the new center, who will work closely with the City in complying with all CDBG requirements. The Project Manager is not funded by the City or CDBG funds.

EDUCATION & TRAINING

• ***Goldfarb & Lipman “Affordable Housing” Educational Seminar***—Staff attended an “Affordable Housing” Seminar held on January 26, 2006 in San Francisco. Information on a broad range of issues and recent developments pertaining to affordable housing was provided by the law firm of Goldfarb & Lipman, the City’s Agency attorney.

Humboldt County Affordable Housing Summit—Staff attended a Humboldt County “Affordable Housing” Summit held on February 9, 2006 at the Wharfinger building in Eureka. The purpose of the summit was to increase understanding of effective approaches to expanding housing opportunities for Humboldt County residents. The event was attended by elected officials, area agencies and staff, as well as interested citizens. As a co-sponsor, the City provided the Wharfinger building at no cost.

FOREIGN TRADE ZONE

- ***FTZ Administration***—City staff continues to work toward FTZ activation with the Humboldt Bay Harbor District.

ENTERPRISE ZONE PROGRAM

- ***California Enterprise Zone Board (CAEZ)***
 - **Board Member**—Attended quarterly board meeting.
 - **Economic Development Legislation**—working with state legislative representatives to sponsor legislation to preserve and enhance the enterprise program.
- ***Eureka Enterprise Zone Activity***
 - **Business License Waivers Issued—34**
 - **Business Information Packets Distributed—4**
 - ***Employee Hiring Credit Vouchers Issued***—Staff issued 146 employee Hiring Credit Vouchers to Enterprise Zone businesses between January 1st and March 31st bringing this year’s total to 146. The grand total in 2005 was 508. A total of \$1,460 (Hiring Credit Application Fee is \$10 per application) was submitted to the State Housing and Community Development Department for the quarter. Businesses located in the Enterprise Zone continue to learn about the program, and take advantage of all the benefits.
 - ***Staff Presentation on Eureka Enterprise Zone Tax Credits and Benefits***—Staff was invited to an Employment Development Department “Northcoast Employers Advisory Council (NEAC)” meeting held on January 18, 2006, to present an overview of the State Enterprise Zone Program, including the Enterprise Zone Hiring Tax Credit Available to businesses located in the Eureka Zone.
 - ***Enterprise Zone RFQ***—prepared and issued a Request for Qualifications for the preparation of a new State Enterprise Zone designation. After 20 years, the current Eureka Enterprise Zone will be expiring on October 14th, 2006.

MARKETING

- ***Upstate California Economic Development Council(UCEDC)***
 - Staff attended an UCEDC meeting in Orland, California on February 10, 2006. Items discussed were upcoming tradeshow, revisions to our website, development proposal response software and Team California.
- ***North Coast Small Business Development Center***—served as City representative on the North Coast Small Business Development Center Board of Directors.
- ***Eureka Main Street Board and Economic Restructuring Committee***—attended meetings as a Board member.
- ***Eureka Chamber of Commerce Business & Industry Committee***—attended meetings as scheduled.
- ***CALED Board member***—Attend first quarterly board meeting in Sacramento.
- ***California Enterprise Development Authority***—One of the founding members of the California Enterprise Development Authority. The purpose of the authority is to provide an economic development-focused financing entity that will help CALED members and jurisdictions across California to fund projects that promote job growth and retention and stimulate local economies.

HOUSING ACTIVITY

- ***Rehabilitation Loans Processed:*** - One new loan application was processed from January 1, 2006, to March 31, 2006. Eight new applications were mailed to applicants this quarter. One subordination was processed, two loan increases, one term extended, and one application for an increased loan amount which was declined as over the maximum allowable income limit.
- ***Loans Pending:***
 - **Cory, Sarah; 1737 J Street**, CDBG Program Income Deferred Payment Rehabilitation Loan, pending April 10, 2006, Housing Advisory Board approval.
 - **College of the Redwoods, 615 Myrtle Avenue**, Low and Moderate Income Housing Fund restoration of City owned historic home by students of the Construction and Historic Preservation Technology classes, to be sold through as an affordable housing unit through the First Time Homebuyer home. Project is in early stages of negotiation.
- ***Progress of Rehabilitation Loans:***
 - **Vagle, Sam; 3304 H Street**, CDBG Program Income Deferred Payment Rehabilitation Loan. Construction was completed on February 2006.
 - **Harvey, Ryan and Jennifer; 1406 McCullens Avenue**, CDBG Program Income Deferred Payment Rehabilitation Loan. Homeowner approved for loan increase of \$23,250 from LOCAL fund as no longer low income, but moderate. Increase documents are being prepared.

- **Beard, Matt; 1225 Pine Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Construction was completed in January 2006.
 - **Bowerman, David & Suzanne; 2335 Union Street,** LMIHF Deferred Payment Rehabilitation Loan. Contractor has completed foundation and interior rehabilitation has begun.
 - **Clemens, Joy; 3449 R Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Lead Based Paint Risk Inspection Report has been received and homeowner is bidding work to be completed on own.
 - **Barbosa, Carol Sue; 811 M Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Contractor has been selected and work is to begin April 6, 2006.
- ***Paint Up/Fix Up Program Grants:*** Paint Up/Fix Up Grants are provided (one per property) for exterior repairs to an eligible property located within the city limits of Eureka. Repairs are generally exterior paint, roofs, and windows. Each homeowner must be less than moderate income to qualify. Landlords may apply if their tenants are less than moderate income. From January 1, 2006, nine grants totaling \$22,500 have been paid. Twenty applicants are pending application completion, and no new homeowners have been mailed applications as the budget is anticipated to be expended this year entirely. The waiting list consists of approximately fifty new applicants. The total budget expended from July 1, 2005, to March 31, 2006 is \$103,624. With a fiscal budget of \$110,000 from the LOCAL fund, 100% of the budget has been spent or is reserved for those projects in progress. Since the program went City wide last fiscal year, demand has been high and the budget allows approximately 44 grants per year at a maximum of \$2,500 per grant.
 - ***Dumpsters:*** In July 2005, \$5,000.00 was budgeted from the Local fund for the City's Community Dumpster program. Every calendar year in January, City Garbage provides twenty free dumpsters to the City to clean up the community. The remainder of the 2005 free dumpsters were used in September 2005, and by March 31, 2006, \$1,503.84 has been expended from the fiscal year's Local funds. On January 1, 2006, the City was allocated another twenty dumpsters of which one has been used.
 - ***Rehabilitation Projects Under Construction:*** The City is currently monitoring five rehabilitation projects in various stages of construction.
 - ***Loan Program Changes:*** Housing Advisory Board at their regular September 12, 2005 meeting, recommended to the City Council an increase in owner occupied single family loan limits to \$60,000 and First Time Homebuyer Program Downpayment Assistance up to a maximum of \$120,000.
 - ***Eureka Municipal Code Amendment:*** The Housing Advisory Board at their regular September 12, 2005, meeting recommended to the City Council an amendment to the Eureka Municipal Code to increase the City Manager's signature authorization to \$120,000 for First Time Homebuyer Downpayment Assistance loans.
 - ***Loan Payoffs:*** For calendar year 2005, twenty-two loans have been paid back totaling \$712,497.09. As of March 31, 2006, another four loans have been paid back at a total of \$8,611.06, therefore for fiscal year 2005-06 to date, \$96,089.17 has been repaid consisting of a total of 26 loans.

- ***Fiscal Year 2005-6 L&MIHF First Time Homebuyer Downpayment Assistance Program (FTHB):*** North Valley Bank administered the program through June 30, 2005, and declined to continue with the rise in real estate prices making qualifying applicants difficult with the City's Downpayment Assistance at \$80,000. In September, the City increased Downpayment Assistance to \$120,000 and mailed Request for Proposals to local lenders to administer the program. As no responses were received, the Request for Proposal was modified and resent with one local lender responding. Umpqua Bank was ultimately chosen as the Administrator for the remainder of the 2005-2006 and 2006-2007 fiscal years program. The City was budgeted a total of \$1,200,000 for downpayment assistance. The City anticipates spending \$480,000 on the Six Street Villas (see below) with the remainder available for six eligible First Time Homebuyers wishing to purchase homes within the City limits. All loans will be repaid at 3% interest or a 25% share of equity, or whichever is less.
- ***Humboldt County Schools Townhouses/Sixth Street Villas at Sixth and Myrtle Streets:*** On February 21, 2006, the City Council/Redevelopment Agency approved the Agency entering into a 180 day Exclusive Right to Negotiate with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka. HCOE proposes to purchase the property from the Agency and construct an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. If negotiations are successful, staff will prepare a Disposition and Development Agreement to be approved by the Redevelopment Agency Board.
- ***Senior Home Repair Program:*** The City, in cooperation with the Humboldt County Senior Resource Center, has developed a program to assist eligible seniors with small home repairs of up to \$300.00. The Senior Resource Center has been administering this program since 1988. For fiscal year 2005-6, \$10,000.00 has been allocated from the City's LOCAL fund for repairs. As of March 31, 2006, \$4,743.90 was expended on 49 minor home repairs for seniors ranging from grab bars to minor repairs, to eliminating trip hazards.
- ***HOME Program #03-HOME-0651 Owner Occupied Rehabilitation Loans:*** Redwood Community Action Agency is administering a \$600,000 HOME grant in rehabilitation loans to approximately 22 homeowners as authorized on June 17, 2004. These funds are to be expended by June 30, 2007. To date, five loans have closed and three are in escrow. The total loan funds requested are \$385,000. Due to the reoccurrence of HOME loan repayments, which must be spent down before future HOME funds are requested from the State, there is a recurring program issue of not using HOME State funds quickly enough. To date, of the \$385,000 in total loans, \$100,000 has been from repaid loans to the City, so only \$285,000 will be drawn down from the State as construction is completed.
- ***HOME Program #03-HOME-0677 First Time Homebuyer Program:*** Redwood Community Action Agency will purchase and rehabilitate six (6) single family homes within the City of Eureka to resell to qualified low-income first time homebuyers. Buyers must qualify for a 30 year first mortgage at current 0 point market rates. Generally, buyers will provide up to 50% of the funds needed to purchase. Buyers will select the property, RCAA will purchase and repair while the buyers occupy the property on an interim rental agreement. The City is providing \$100,000 in cash match. To date, no sales have closed, although one sale for Moreno/Gonzalez at 3303 Summer Street in Eureka is in progress. The high prices of real estate and new HOME regulations are making the program very difficult to administer. Redwood Community Action Agency is acting as the Community Housing Development Organization (CHDO).

- ***Housing Advisory Board Meetings:***

- **Boardmembers:** The City Council on March 7, 2006, authorized the Housing Advisory Board Bylaw change to reduce HAB membership from nine boardmembers to seven. Therefore, a quorum would be four members, not five. With the past vacancy of three positions, it had become increasingly difficult to make meetings. With the bylaw amendment, the Board continues to have one vacancy.
- **January 9, 2006 meeting - Summary of Items:**
 - *North Coast Substance Abuse Council; 1232 Myrtle Avenue, Eureka* Authorized Subordination of Coast Central Credit Union Loan ahead of City L&MIHF loan.
- **January 26, 2006 Special meeting - Summary of Items:**
 - *Selection of First time Homebuyer Program Administrator* Umpqua Bank was selected as the administrator for the remainder of fiscal year 2005-2006, through fiscal year 2006-2007.
 - *Request to Grant Low & Moderate Income Housing Funds to displaced tenants to purchase a replacement home.* Authorized funds for tenant displaced by Senior Resource Center's Alzheimer's Facility project, for relocation.
- **February 13, 2006 meeting - Summary of Items:**
 - *Local Loan Increase for Ryan & Jennifer Harvey, 1406 McCullens Avenue, Eureka* Approved Local loan increase request of \$23,250 to meet rehabilitation construction costs.
 - *Local Loan Term Extension for Paula Graham (Breux), 26 W. Clark Street, Eureka* Approved loan term extension for 15 years as homeowner is very low income and making payments on interest only monthly.
 - *Humboldt County Office of Education Request to Enter into an Exclusive Right to Negotiate the Development of Affordable Housing at Myrtle Avenue, between Sixth & Seventh Street on City owned property* Recommended to City Council to enter 180 day exclusive right to negotiate.
 - *Amendments to the City of Eureka Housing Advisory Board Bylaws to Reduce Boardmembers from nine (9) to seven (7).* Recommended to City Council to reduce boardmember seats to seven, therefore a quorum shall consist of four not five.
 - *Request to Amend "HOME" Program #03-HOME-0651 Rehabilitation Lending and Guidelines and Standards* Denied request to allow loan limits over the allowable \$40,000 to \$60,000 under a special circumstance of replacement housing.

■ **March 13, 2006 meeting. Summary of Items:**

- **03-HOME-0651 Owner Occupied Replacement Housing Request for Candes Harris, 999 Bay Street** Loan request approved.
- **CDBG Program Income Owner Occupied Replacement Housing Request for Candes Harris, 999 Bay Street, Eureka** Total costs for replacement are approximately \$120,000, therefore combined HOME and CDBG-PI loan approved.
- **03-HOME-0651 Owner Occupied Rehabilitation Loan Request for John Anderson, 229 W. 14th Street, Eureka** Loan request approved.
- **03-HOME-0651 Owner Occupied Rehabilitation Loan Request for Wanda Black, 2220 California Street, Eureka** Loan request approved.
- **LMIHF Loan Increase for David & Suzanne Bowerman, 2335 Union Street, Eureka for Owner Occupied Rehabilitation** Loan increase of \$10,000 approved to meet rehabilitation construction costs.